

Doug Hardcastle, Chair
Oakley
City Council

Mary N. Piepho, Vice-Chair
Contra Costa County
Board of Supervisors

Salvatore Evola
Pittsburg
City Council

Tony Tiscareno
Antioch
City Council

Robert Taylor
Brentwood
City Council

Kerry Motts
Antioch
Planning Commission

Joseph Weber
Brentwood
Planning Commission

Duane Steele
Contra Costa
Planning Commission

Kevin Romick
Oakley
Planning Commission

James Coniglio
Pittsburg
Planning Commission

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TRANSPLAN Committee Meeting

Thursday, July 14, 2016 – 6:30 PM

Tri Delta Transit Board Room, 801 Wilbur Avenue, Antioch

We will provide reasonable accommodations for persons with disabilities to participate in TRANSPLAN meetings if they contact staff at least 48 hours before the meeting. Please contact Jamar Stamps at 925-674-7832 or jamar.stamps@dcd.cccounty.us

AGENDA

Items may be taken out of order based on the business of the day and preferences of the Committee.

- 1. OPEN** the meeting.
- 2. ACCEPT** public comment on items not listed on agenda.

Consent Items (see attachments where noted [♦])

- 3. ADOPT** Minutes from 4/14/16 TRANSPLAN Meetings ♦ **Page 2**
- 4. ACCEPT** Correspondence ♦ **Page 7**
- 5. ACCEPT** Status Report on Major Projects ♦ **Page 9**
- 6. ACCEPT** Calendar of Events ♦ **Page 16**
- 7. ACCEPT** Environmental Register ♦ **Page 18**

End of Consent Items

Open the Public Meeting

- 8. ADOPT** proposed Fiscal Year (“FY”) 2016/17 Work Plan and Budget and DIRECT staff to deliver invoices to the member agencies. (Action) ♦ **Page 20**
- 9. ADJOURN** to next meeting on Thursday, August 11, 2016 at 6:30 p.m. or other day/time as deemed appropriate by the Committee.

ITEM 3
4/14/16 TRANSPLAN COMMITTEE MEETING MINUTES

TRANSPLAN COMMITTEE
Antioch - Brentwood - Pittsburg - Oakley and Contra Costa County

MINUTES

April 14, 2016

The regular meeting of the TRANSPLAN Committee was called to order in the Tri Delta Transit Board Room, 801 Wilbur Avenue, Antioch, California by Chair Doug Hardcastle at 6:34 P.M.

ROLL CALL / CALL TO ORDER

PRESENT: James Coniglio (Pittsburg), Salvatore (Sal) Evola (Pittsburg), Kerry Motts (Antioch), Kevin Romick (Oakley), Duane Steele (Contra Costa Planning Commission), Tony Tiscareno (Antioch), Joe Weber (Brentwood), Mary N. Piepho (Vice Chair, Contra Costa County Board of Supervisors), and Doug Hardcastle (Chair, Oakley)

ABSENT: Robert (Bob) Taylor (Brentwood)

STAFF: Jamar Stamps, Senior Planner, TRANSPLAN Staff

PUBLIC COMMENTS

There were no comments from the public.

CONSENT ITEMS

On motion by Mary Piepho, seconded by Tony Tiscareno, TRANSPLAN Committee members adopted the Consent Calendar, as follows:

3. Adopted Minutes from the March 10, 2016 TRANSPLAN Meeting
4. Accepted Correspondence
5. Accepted Status Report on Major Projects
6. Accepted Calendar of Events
7. Accepted Environmental Register

The motion carried by the following vote:

Ayes: Coniglio, Evola, Motts, Piepho, Romick, Steele, Tiscareno, Weber, Hardcastle
Noes: None
Abstain: None
Absent: Taylor

**RECEIVE STATUS UPDATE ON THE CONCORD COMMUNITY REUSE PROJECT
(CONCORD NAVAL WEAPONS STATION)**

Jamar Stamps, Senior Transportation Planner, advised that the item related to the Concord Naval Weapons Station had been placed on the agenda at the request of some TRANSPLAN TAC members, intended to serve as a regular update to future TRANSPLAN meetings. He reported that the City of Concord was in discussions with a potential Master Developer. There was nothing else to report at this time.

Kevin Romick commented that the Concord City Council had made a decision on April 13 to proceed with Lennar as the Master Developer.

RECEIVE UPDATE ON THE CONTRA COSTA TRANSPORTATION AUTHORITY (“CCTA”) DRAFT TRANSPORTATION EXPENDITURE PLAN (“TEP”); PROVIDE DIRECTION TO STAFF AND AUTHORIZE TRANSPLAN TECHNICAL ADVISORY COMMITTEE (“TAC”) TO TRANSMIT FINAL COMMENTS TO CCTA BY THE APRIL 22, 2016 COMMENT DEADLINE

Mr. Stamps advised that Hisham Noeimi, Engineering Manager, CCTA, would update the TRANSPLAN Committee on the TEP process and some issues that might be critical to TRANSPLAN.

Hisham Noeimi reported that the CCTA had released the official draft TEP on April 6, 2016 to the Regional Transportation Planning Committees (RTPCs) for comments which were due by April 22, 2016. He advised that the draft TEP was a 25-year sales tax measure to increase the sales tax by half a cent to generate \$2.3 billion. The draft reflected the CCTA's discussions related to the initial Version 2.2, and the differences related to the description of the *BART Capacity, Access and Parking Improvements* category, the *Bus and Non-Rail Transit Enhancements* category, and the Public Oversight Committee. The TEP incorporated all the RTPC comments to date, with the exception of the West Contra Costa Transportation Advisory Committee (WCCTAC), which the CCTA had asked WCCTAC to reconsider.

Mr. Noeimi advised that there would be four more Authority meetings between now and May 18, 2016, with meetings scheduled for April 20, May 4, 11, and 18, after which there would be a final TEP. In June and July, CCTA staff would visit each city and the County to ask for support of the measure. To get the measure on the ballot, the majority of the cities and the County, and the majority of the population would be required to be able to move forward.

Mr. Noeimi explained that at its April 6 meeting, the Authority had received two presentations; one from the business community, and one from the environmental community. He noted that both had been meeting for a while to come up with a single proposal to present to the CCTA Board, although no agreement had yet been reached and each had presented its proposal on April 6. The CCTA Board had asked the consultant team to look at the TEP to provide the Board with recommendations on revisions based on the letters from the business and environmental communities to see how to get the support for the measure from the stakeholders.

Identifying some of the issues with the two proposals, Mr. Noeimi stated that some were related to the amount of funding to certain categories, increasing the size of the allocations, potentially extending the measure from 25 to 30 years, and policy issues. He reported that the Board was clear on the policy issue that it would not link the receipt of *Local Streets Maintenance and Improvements* to housing production.

With respect to the differences between the business and the environmental communities, Mr. Noeimi reported that the business community wanted to increase the amount allocated to the *I-680 Corridor; Pedestrian, Bicycle and Trail Facilities; and Transportation for Seniors and People with Disabilities*. The business community did not support the *Community Development Incentive (CDI) Program* category and wanted to eliminate it while the environmental community wanted to reduce it from 6 percent to 3 percent. The environmental community also asked for performance standards related to greenhouse gases. With respect to the Urban Limit Line (ULL), the business community wanted the cap for exceptions to be removed, and the environmental community wanted to eliminate the exceptions altogether. The environmental community also pursued the protection of agricultural land, and wanted all cities and the County to adopt an agricultural protection ordinance as part of the Growth Management Program (GMP) as a condition to receiving return-to-source funds, and if impacting lands outside the ULL to mitigate at a ratio of 3:1.

Mr. Noeimi stated the CCTA Board still had to discuss the agricultural issue, the performance criteria, and the CDI program, but had indicated there would be no conditioning for housing.

Mr. Stamps advised that the staff report recommended that the TRANSPLAN Committee authorize the TAC to make any final comments on the TEP since the CCTA wanted comments no later than April 22.

Mr. Noeimi explained that the CCTA had a communication consultant on board to help put the TEP into a more usable form with charts and maps to create a more user friendly version, and retain as best as possible the language they had all worked so hard to include in the measure.

In response to Mary Piepho as to whether the TRANSPLAN Committee's strong letter in February had been included in the discussions with the CCTA Board, Mr. Stamps stated the draft TEP that had come out on April 1 and April 7 was consistent with what TRANSPLAN had included in its letter.

Ms. Piepho explained that her concerns related to the ULL and the agricultural open space, noting that of the 19 cities in the County there was no equal policy requirement, particularly since not all cities had agricultural land.

Kevin Romick clarified the CCTA Board discussions related to the ULL and agricultural lands and explained with respect to agricultural lands the idea that each city would have to create an agricultural protection zone had been rejected.

Sal Evola described the City of Pittsburg's efforts to protect some land by rezoning it to agriculture with protection and mitigations through the Habitat Conservation Plan (HCP), and stated that if Pittsburg was now required to pay millions through the HCP and then again because of agricultural land, the City of Pittsburg would not support the measure.

Mr. Romick clarified that the agricultural issue had been raised, dismissed by the CCTA Board, and had not been included in the current draft TEP.

Mr. Stamps reported that the TRANSPLAN TAC would meet on April 19 to discuss the draft TEP from the April 6 meeting, and if there were any changes he would advise the Chair.

ADJOURNMENT

Chair Hardcastle adjourned the meeting of the TRANSPLAN Committee at 6:56 P.M. to Thursday, May 12, 2016 at 6:30 P.M. or other day/time deemed appropriate by the Committee.

Respectfully submitted,

Anita L. Tucci-Smith
Minutes Clerk

**ITEM 4
CORRESPONDENCE**



COMMISSIONERS

Dave Hudson,
Chair

Tom Butt
Vice Chair

Janet Abelson

Newell Americh

David Durant

Federal Glover

Karen Mitchoff

Julie Pierce

Kevin Romick

Don Tatzin

Robert Taylor

Randell H. Iwasaki,
Executive Director

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MEMORANDUM

To: Anita Tucci-Smith, TRANSPAC
 Lisa Bobadilla, SWAT
 Jamar Stamps, TRANSPLAN, TVTC
 John Nemeth, WCCTAC
 Ellen Clark, LPMC

From: Randell H. Iwasaki, Executive Director *RHI*

Date: May 18, 2016

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its May 18, 2016, the Authority discussed the following items, which may be of interest to the Regional Transportation Planning Committees:

- 1. Adopt Amendment No. 1 to the 2016 Measure J Strategic Plan.** Staff sought approval of Resolution 16-15-P, which adopts Amendment No. 1 to the 2016 Measure J Strategic Plan. Amendment No. 1 reprograms \$17,050,000 in Measure J funds from Interstate 680 (I-680) Direct Access Ramps (Project 8003) to I-680 Corridor Reserve – Southwest County (New Project 8007), and \$600,000 from Transit Oriented Developments (TOD) Supporting Improvements at Central County Bay Area Rapid Transit (BART) Stations (Project 10001-02) to a new project titled Pleasant Hill Parking Structure Elevator Renovation (New Project 10001-07). **Resolution 16-15-P.** *The Authority Board approved Resolution No. 16-15-P adopting Amendment No. 1 to the 2016 Measure J Strategic Plan.*
- 2. FY 2016-17 Preliminary Budget for the Contra Costa Transportation Authority and Congestion Management Agency (CMA).** Staff presented the preliminary Authority Budget for FY 2016-17. Any comments or adjustments to the Preliminary Budget will be incorporated into the Proposed Budget to be considered in June, following a public hearing on the matter. *The Authority Board approved the FY 2016-17 preliminary budget for the Contra Costa Transportation Authority and Congestion Management Agency.*

ITEM 5
STATUS REPORT ON MAJOR PROJECTS

TRANSPLAN: Major East County Transportation Projects

- State Route 4 Widening • State Route 4 Bypass
- State Route 239 • eBART

Monthly Status Report: July 2016

Information updated from previous report is in *underlined italics*.

STATE ROUTE 4 WIDENING

A. SR4 Widening: Railroad Avenue to Loveridge Road **COMPLETED**

Lead Agency: CCTA

Project Description: The project widened the existing highway from two to four lanes in each direction (including HOV lanes) from approximately one mile west of Railroad Avenue to approximately ¾ mile west of Loveridge Road and provided a median for future transit.

Current Project Phase: Completed.

Project Status: Landscaping of the freeway mainline started in December 2009 and was completed in June 2010. A three-year plant establishment and maintenance period is currently in progress as required by the Cooperative Agreement with Caltrans, was complete on June 24, 2013. Caltrans has accepted the project and will take over the maintenance responsibilities. The CCTA Board accepted the completed construction contract, approved the final contractor progress payment, approved the release of the retention funds to the contractor, and authorized staff to close construction Contract No. 241 at its September 18, 2013 meeting.

Issues/Areas of Concern: None.

B. SR4 Widening: Loveridge Road to Somersville Road **COMPLETED**

Lead Agency: CCTA

Project Description: The project will widen State Route 4 (e) from two to four lanes in each direction (including HOV Lanes) between Loveridge Road and Somersville Road. The project provides a median for future mass transit. The environmental document also addresses future widening to SR 160.

Current Project Phase: Completed.

Project Status: Caltrans accepted the contract on June 30, 2014. The construction contract is now closed with no outstanding claims.

Issues/Areas of Concern: None.

C. SR4 Widening: Somersville Road to SR 160

Lead Agency: CCTA

Project Description: This project will widen State Route 4 (e) from two to four lanes in each direction (including HOV Lanes) from Somersville Road to Hillcrest Avenue and then six lanes to SR 160, including a wide median for transit. The project also includes the reconstruction of the Somersville Road Interchange, Contra Loma/L Street Interchange, G Street Overcrossing, Lone Tree Way/A Street Interchange, Cavallo Undercrossing and the Hillcrest Avenue Interchange.

Current Project Phase: Construction.

Project Status: The project is divided into four segments: 1) Somersville Interchange; 2) Contra Loma Interchange and G Street Overcrossing; 3A) A Street Interchange and Cavallo Undercrossing and 3B) Hillcrest Avenue to Route 160.

Segment 1: Somersville Interchange

Segment was open to traffic in December 2013.

Segment 2: Contra Loma Blvd. to A St./Lone Tree Way

Construction began in March 2012 and was completed in February 2016.

Segment 3A: A Street Interchange and Cavallo Undercrossing

Construction began in August 2012 and is anticipated to be complete in summer 2016.

Segment 3B: Hillcrest Avenue to SR160

Construction began in March 2013 and is anticipated to be complete in summer 2016.

Issues/Areas of Concern:

- *Adverse weather (wind) affecting jointed plain concrete pavement construction continues to impact progress. Additionally, a potential delay due to nesting birds is a concern.*
- *Due to the drought emergency, the Landscaping project is being re-designed to utilize reclaimed water where possible. Reclaimed water is also being used for dust control and compaction.*
- *The exterior finish work on the eBART station in Antioch, has been deemed unsuitable by BART staff. Efforts are being made to improve the aesthetics.*

D. SR4 Bypass: SR4/SR160 Connector Ramps **COMPLETED**

Project Fund Source: Bridge Toll Funds

Lead Agency: CCTA

Project Description: Complete the two missing movements between SR4 Bypass and State Route 160, specifically the westbound SR4 Bypass to northbound SR160 ramp and the southbound SR160 to eastbound SR4 Bypass ramp.

Current Phase: Completed.

Project Status: *The project opened to traffic on February 29, 2016. Final paving is complete and ribbon cutting was held on February 29, 2016.*

Issues/Areas of Concern: None.

E. East County Rail Extension (eBART)

CCTA Fund Source: Measure C and J

Lead Agency: BART/CCTA

eBART Construction Contact: Mark Dana: mdana@bart.gov

Project Description: Implement rail transit improvements in the State Route 4 corridor from the Pittsburg Bay Point station in the west to a station in Antioch in the vicinity of Hillcrest in the east.

Current Project Phase: Construction.

Project Status:

- *The project is in the construction phase and is being completed under multiple contracts managed by BART.*
- *The overall construction of the transfer platform (Contract 110) in the median is complete.*
- *The Hillcrest parking lot, maintenance shop building (shell) and improvements to Slatten Ranch Road (Contract 120) are complete.*
- *Contract 130, consisting of stations and maintenance facility finishes, track work and systems is underway.*

Issues/Areas of Concern: *None.*

F. SR4 Operational Improvements: I-680 to Bailey Road (6006)

CCTA Fund Source: Measure J

Lead Agency: City of Concord

Project Description: The project will evaluate various operational improvements along SR4 between I-680 and Bailey Road, including the addition of mixed flow lanes, high occupancy vehicle (HOV) lanes and auxiliary lanes.

Current Project Phase: *Preliminary Studies/Planning*

Project Status: *Draft Project Study Report – Project Development Support (PSR-PDS) was to identify project improvements and an implementation phasing plan is in circulation through Caltrans.*

Issues/Areas of Concern: *The project has a significant funding shortfall; however, it is included in the proposed 2016 Transportation Expenditure Plan.*

STATE ROUTE 4 BYPASS PROJECT

G. SR4 Bypass: Widen to 4 Lanes – Laurel Rd to Sand Creek Rd & Sand Creek Rd I/C – Phase 1 **COMPLETED**

CCTA Fund Source: Measure J

Lead Agency: CCTA

Project Description: Widen the State Route 4 Bypass from 2 to 4 lanes (2 in each direction) from Laurel Road to Sand Creek Road, and construct the Sand Creek Interchange. The interchange will have diamond ramps in all quadrants with the exception of the southwest quadrant.

Current Phase: Completed.

Project Status: Construction completed 2015.

Issues/Areas of Concern: None.

H. SR4 Bypass: Balfour Road Interchange – Phase 1 (5005)

CCTA Fund Source: East Contra Costa Regional Fee and Finance Authority (ECCRFFA)

Lead Agency: CCTA

Project Description: The Phase 1 project will include a new SR4 bridge crossing over Balfour Road, providing one southbound and one northbound lane for SR4; northbound and southbound SR4 loop on-ramps, servicing both westbound and eastbound Balfour Road traffic; and northbound and southbound SR4 diagonal off-ramps.

Current Phase: *Right of Way and Utilities.*

Project Status:

- *The final design is completed.*
- *Right of Way acquisition by the SR 4 Bypass Authority is nearing completion with the Kinder Morgan MOU executed.*
- *Utility Encasement Exception Request had been submitted to Caltrans for approval.*

- *The PG&E transmission towers have been relocated.*
- *Advance joint trench relocation work by AT&T, Comcast and PG&E is ongoing.*

Issues/Areas of Concern:

- *The utility relocation schedule provides limited schedule contingency. The construction bid will include workarounds to minimize delay risk.*
- *Complications associated with the Kinder Morgan relocation agreement have delayed finalizing the right-of-way agreements and certification.*

I. SR4 Bypass: Mokelumne Trail Bike/Pedestrian Overcrossing (portion of Project 5002)

CCTA Fund Source: Measure J

Lead Agency: CCTA

Project Description: Construct a pedestrian and bicycle overcrossing near the Mokelumne Trail at SR4. The overcrossing will include a multi-span bridge with columns in the SR4 median. Bridge approaches will be constructed on earthen embankments. The path width is assumed to be 12 feet wide. This project is required as a condition of approval under the SR-4 Bypass project.

Current Phase: Design.

Project Status:

- *The CEQA clearance is complete.*
- *The 65% design plans are complete.*
- *The current focus is to obtain approval of Caltrans Permit Engineering Evaluation Report (PEER).*

Issues/Areas of Concern:

- *Right of Way and construction funding for the project has not been identified yet.*
- *Project costs may escalate as schedule is impacted by funding shortfall.*
- *The NEPA clearance, if needed, may be problematic.*
- *BART announced that the recommended new station location for a future eBART extension should be at a location adjacent to the point of contact. The impacts of this decision will need to be considered.*

STATE ROUTE 239 (BRENTWOOD-TRACY EXPRESSWAY) PHASE 1 - PLANNING

Staff Contact: Martin Engelmann, (925) 256-4729, mre@ccta.net

July 2016 Update – No Changes From Last Month

Study Status: Current project activities include model development, compilation of mapping data/conceptual alignments, development of staff and policy advisory groups, Project Visioning/Strategy-Scenario Development, and preparation of the Draft Feasibility Study.

Administration: Responsibility for the State Route 239 Study the associated federal funding was transferred from Contra Costa County to the Contra Costa Transportation Authority in January 2012.

eBART Next Segment Study

eBART Next Segment Study Contact: Ellen Smith: esmith1@bart.gov

The Next Segment Study is a pre-feasibility evaluation of the Bypass and Mococo alignments beyond Hillcrest Avenue, and review of six possible future station site opportunities. Station sites being evaluated on the Bypass alignment are: Laurel Road, Lone Tree Way, Mokelumne Trail crossing of SR4, Sand Creek Road, Balfour, and a location near Marsh Creek Road and the Bypass serving Byron and Discovery Bay. The Next Segment Study will be completed in early 2013.

Staff will provide updates as needed.

G:\Transportation\Committees\TRANSPLAN\TPLAN_Year\2016-17\standing items\major projects status\Major Projects Report.doc

ITEM 6
CALENDAR OF EVENTS

Calendar of Upcoming Events*

2015	Location	Event
2015/2016	East County	Planning for Integrated Corridor Management (ICM) program on Highway 4
Summer 2016	Antioch/Oakley	OPEN: SR-4 Segments 3A & 3B
Summer 2016	Brentwood	SR-4/Balfour Interchange Groundbreaking
2017/2018	Antioch/Pittsburg	OPEN: East County Rail Extension (eBART)

*"Upcoming Events" are gleaned from public agency calendars/board packets, East Bay Economic Development Alliance Calendar of Events, submissions from interested parties, etc. If you have suggestions please forward to Jamar Stamps at jamar.stamps@dcd.cccounty.us

ITEM 7
ENVIRONMENTAL REGISTER

LEAD AGENCY	GEOGRAPHIC LOCATION (City, Region, etc.)	NOTICE /DOCUMENT	PROJECT NAME	DESCRIPTION	COMMENT DEADLINE	RESPONSE REQUIRED
City of Oakley	APN033-240-015	Notice of Public Hearing	Bopari Minor Subdivision Contact: Ken Streelo, Senior Planner strelo@ci.oakley.ca.us	Request for approval of a Tentative Parcel Map subdividing one 1.07 acre lot into two lots of 0.51 and 0.56 acres	2/23/16 (hearing date)	No Comments
City of Pittsburg	APNs: 089-010-010 089-020-009; -011; -014; -015	Notice of Public Hearing and Avail. of FEIR	Montreux Residential Subdivision Contact: Kristin Pollot, Project Planner (925) 252-6941 kpollot@ci.pittsburg.ca.us	Rezoning ("Hillside Planned Development" to Single Family Residential/6k sq. ft. lots), annexation and subdivision of 148.3 acres into 351 SFR lots	8/17/15 (meeting date)	No Comments
City of Pittsburg	APN096-100-034	Notice of Preparation	WesPac Pittsburg Infrastructure Project Contact: Kristin Pollot, Project Planner (925) 252-6941 kpollot@ci.pittsburg.ca.us	Modernization and reactivation of existing fuel storage and distribution systems	7/31/15	No Comments
City of Oakley	APN032-050-003	Notice of Public Hearing	Dal Porto South Subdivision Contact: Ken Streelo, Senior Planner strelo@ci.oakley.ca.us	Vesting tentative map w/ approx. 403 residential lots (183 acres)	7/14/15 (hearing date)	No Comments
City of Oakley	APN033-240-004	Notice of Public Hearing	Retail and Self-Storage Contact: Joshua McMurray, Planning Manager mcmurray@ci.oakley.ca.us	Use Permit and Design Review for a new retail (5,120 sq. ft.) and self-storage (approx. 97,000 sq. ft.) project.	6/9/15 (hearing date)	No Comments
City of Pittsburg	APN089-010-016	Notice of Intent (mitigated neg. declaration)	The Reserve at Woodland Hills Contact: Jordan Davis, Associate Planner (925) 252-4015	General Plan Amendment: Business Commercial to Medium Density Residential Rezoning: Office Commercial to Medium Density Residential Design Review: Existing office building conversion into 18 apartment units	6/12/15 6/9/15 (hearing date)	No Comments
City of Pittsburg	APN073-200-013	Notice of Public Hearing	Mt. Diablo Resource Recovery Park Contact: Kristin Pollot, Project Planner (925) 252-6941 kpollot@ci.pittsburg.ca.us	Use permit for expansion of Mt. Diablo Recycling Facility and design review for new 18,000 square foot building/maintenance facility	5/26/15 (hearing date)	No Comments

ITEM 8
FISCAL YEAR (“FY”) 2016/17 WORK PLAN AND BUDGET

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553-0095

TO: TRANSPLAN Committee
FROM: TRANSPLAN Technical Advisory Committee (“TAC”)
DATE: July 14, 2016
SUBJECT: **FY 2016/2017 Proposed TRANSPLAN Work Program and Budget**

Recommendation

ADOPT the Fiscal Year 2016/2017 (“FY 2016/17”) TRANSPLAN Work Program and Budget and DIRECT staff to deliver member dues invoices to the member agencies.

Background

The TRANSPLAN Committee adopts a budget and work program annually. Some of the tasks from the previous work program will carry over. Current budget and proposed budget and work plan activities for the impending fiscal year are detailed in the following discussion.

FY 2015/16 Budget Report

For FY 2015/16, each TRANSPLAN member agency was required to remit dues payments of \$7,188.95 to cover projected budget expenditures totaling \$35,944.74. Total expenditures through FY 2015/16 (July ’15 –June ’16) are \$33,491.13. Therefore, the total “end-of-year” expenditures are within the approved FY 2015/16 Budget. Revenue less expenditures results in a remaining balance of \$2,453.61. ($\$35,944.74 - \$33,491.13 = \$2,453.61$)

FY 2016/17’s projected budget (Table 1) is \$34,546.39 (including FY 2015/16’s remaining \$2,453.61 balance). That amounts to contributions (dues) of \$6,909.28 from each of the five member jurisdictions.

Activities

The attached work program proposes the set of tasks to be undertaken during the 2016/17 fiscal year. As is typical, some of the items are continuing items with a few modifications noted below:

- **State Route 4 Planning Activities/Operational Improvements/Integrated Corridor Mobility (“ICM”) Project:** CCTA has begun development of the State Route 4 Integrated Corridor Mobility project. TRANSPLAN staff will assist in facilitating inter-agency collaboration, including evaluation and monitoring of ramp

metering, project management and implementation. Ongoing collaborative activities such as this are defined in Task 4.

- **Countywide Transportation Plan/Senate Bill (“SB”) 743¹**: TRANSPLAN staff will work with the TAC and CCTA on completing adoption of the CCTA Countywide Transportation Plan (“CTP”). This is likely to occur in late 2016/early 2017. Though the East County Action Plan for Routes of Regional Significance is in FINAL DRAFT form, implementation of SB 743 will require CCTA to confer with the Regional Transportation Planning Committees (“RTPC”) to develop an implementation approach.

Proposed FY 2016/2017 Budget

This budget includes approximately twelve hours of a Transportation Planner per month, two hours of secretarial time per month, and eight hours of the minutes-taker’s time per month. The budget also includes a small amount for office supplies and mailing costs, and a reserve for contingencies.

Individual TAC members assume liaison duties for various CCTA committees (e.g. Technical Coordinating Committee, Technical Model Working Group and Priority Development Area (“PDA”) Working Group) and report any relevant activities to the full TAC. Essentially, the TAC’s participation also helps to minimize TRANSPLAN’s budget. Consistent with Committee direction from past years, staff will bill the jurisdictions for the difference in this year’s actual cost (any overrun will be added to the 2016/17 invoice, or surplus will be deducted).

The FY 2015/16 TRANSPLAN budget was \$35,944.74. The Actual FY 2015/16 budget totaled \$33,491.13 resulting in a \$2,453.61 surplus that has been carried-over and applied to the proposed FY 2016/17 budget. Therefore, the total proposed FY 2016/17 Budget is \$34,546.39.

att: Work Plan
Table 1

cc: TRANSPLAN TAC

¹ SB 743, Steinberg. Amends the CEQA Guidelines to provide an alternative to LOS for evaluating transportation impacts.

Draft Work Program for FY 2016/2017

Task 1: Participate in project implementation of the Brentwood-Tracy Expressway ("Tri-Link"/SR 239) Interregional Corridor Study. The Contra Costa Transportation Authority ("CCTA") is the project manager and identified TRANSPLAN as a primary stakeholder. The public/external planning process for this effort began in 2011/12 and is now complete. CCTA is now working with Caltrans to prepare a Project Study Report ("PSR").

Task 2: Review major land use proposals *within* East County for compliance with East County Action Plan for Routes of Regional Significance. This task will continue as an ongoing activity, required by Measure J and by TRANSPLAN's own procedures. It is part of the Measure J Growth Management Program.

Task 3: Review land use proposals *outside* of East County that meet the Measure J threshold requirements (100 or more new peak-period vehicle trips) for potential traffic impacts on East County routes of regional significance. This task will continue as an ongoing activity, similar to Task 2 above. It is part of the Measure J Growth Management Program.

Task 4: Facilitate collaboration between member jurisdictions and the Contra Costa Transportation Authority in the conduct planning activities requiring sub-regional consultation. TRANSPLAN will provide ongoing assistance and local facilitation with CCTA, at a minimum for the State Route 4 Operational Improvements, the Congestion Management Program, the Measure J Strategic Plan, Measure J Growth Management Program ("GMP") (e.g. Countywide Transportation Plan/Action Plan for Routes of Regional Significance), the Countywide Bicycle and Pedestrian Plan, and various federal, state, regional and local funding programs. These efforts, while administered primarily by other agencies, require and benefit from local facilitation.

Task 5: Represent TRANSPLAN at meetings of CCTA as needed, including the monthly CCTA Board meetings and the monthly meetings of its two committees (the Administration and Projects Committee, and the Planning Committee). This task will continue.

Task 6: Participate as needed in refining the East County portion of the countywide travel demand forecasting model and/or in adapting the model for local application. CCTA completed the model update and combined the four sub-regional models into one countywide version in '10. Ongoing refinements or consultation may be needed. The Measure J GMP requires local jurisdictions to consult with the Technical Advisory Committee ("TAC") when they use or adapt the model for local general plan amendments or CEQA review of large development proposals.

Task 7: Ferry Planning: Coordinate ferry service planning activities with member agencies, the Contra Costa Transportation Authority, the Water Emergency Transportation Authority, and other affected entities.

Task 8: Growth Management Program Compliance: Assist in administering the resolution of growth management compliance issues between member jurisdictions in

cooperation with Contra Costa Transportation Authority staff per *TRANSPLAN Committee Administrative Procedures, Article III*.

Task 9: Oversee State Route 4 Projects: With CCTA taking on responsibility for certain State Route 4 Bypass Authority projects, TRANSPLAN has agreed to take on additional obligations. These obligations will be defined in memoranda of understandings on a project by project basis. This will require oversight and involvement of TRANSPLAN staff.

Table 1: Proposed TRANSPLAN Budget for FY 2016/17

<i>Item</i>	<i>Proposed FY 2016/17 Budget*</i>	<i>% of Proposed Budget**</i>
Transportation Planner (12 hours/month)	\$25,000.00	68%
Secretary (2 hours/month)	\$2,000.00	5%
Minutes Taking (8 hours/month)	\$6,000.00	16%
Subtotal for Personnel Costs	\$33,000.00	
Office Supplies and Services	\$500.00	1%
Contingency	\$3,500.00	9%
Total FY 2016/17 Budget	\$37,000.00	100%
FY 2015/16 Surplus Carryover	(\$2,453.61)	
Proposed FY 2016/17 Budget	\$34,546.39	
Per Jurisdiction Contribution	\$6,909.28	