

Diane Burgis, Chair  
Contra Costa County  
Board of Supervisors

Shanelle Scales-Preston,  
Vice-Chair  
Pittsburg  
City Council

Joel Bryant  
Brentwood  
City Council

Aaron Meadows  
Oakley  
City Council

Lamar Thorpe  
Antioch  
City Council

Kerry Motts  
Antioch  
Planning Commission

Anita Roberts  
Brentwood  
Planning Commission

Shannon Shaw  
Oakley  
Planning Commission

Sarah Foster  
Pittsburg  
Planning Commission

Bob Mankin  
Contra Costa  
Planning Commission

Staff Contact:  
Robert Sarmiento  
TRANSPLAN  
30 Muir Road  
Martinez CA 94553  
Phone  
(925) 655-2918  
Email  
[Robert.sarmiento@dcd.cccounty.us](mailto:Robert.sarmiento@dcd.cccounty.us)  
Website  
<http://www.transplan.us>

# TRANSPLAN Committee Meeting

## Thursday, January 12, 2023 – 6:30 PM

To slow the spread of COVID-19, the Contra Costa County Health Officer's most recent order of March 31, 2020, continues to prevent public gatherings. In lieu of a public gathering, the TRANSPLAN meeting will be accessible via Zoom Meeting to all members of the public, as permitted by the Governor's Executive Order 29-20. Members of the public may participate in the meeting online, or by telephone. To participate in the meeting please use the information.

### Join Zoom Meeting:

<https://cccounty-us.zoom.us/j/81128312970>

### Or Telephone:

#### Dial:

USA 214 765 0478 US Toll  
USA 888 278 0254 US Toll-free  
Conference code: 841892

In lieu of making public comments at the meeting, members of the public also may submit public comments before or during the meeting by emailing comments to Robert Sarmiento at [Robert.Sarmiento@dcd.cccounty.us](mailto:Robert.Sarmiento@dcd.cccounty.us) or at (925) 655-2918.

All comments submitted by email to the above email address before the conclusion of the meeting will be included in the record of the meeting. When feasible, the Board Chair, or designated staff, also will read the comments into the record at the meeting, subject to a two-minute time limit per comment.

The TRANSPLAN Chair may reduce the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated. A break may be called at the discretion of the Board Chair.

We will provide reasonable accommodations for persons with disabilities to participate in TRANSPLAN meetings if they contact staff at least 48 hours before the meeting. Please contact Robert Sarmiento at [robert.sarmiento@dcd.cccounty.us](mailto:robert.sarmiento@dcd.cccounty.us).

## AGENDA

Items may be taken out of order based on the business of the day and preferences of the Committee.

1. **OPEN** the meeting.
2. **ADOPT** a resolution authorizing TRANSPLAN to conduct teleconference meetings under Government Code section 54953(e) and make related findings (Assembly Bill 361-Open meetings: state and local agencies: teleconferences). ♦ Page 3
3. **ACCEPT** public comment on items not listed on agenda.  
Consent Items (see attachments where noted [♦])
4. **ADOPT** minutes from 12/8/22 TRANSPLAN Meeting. ♦ Page 8
5. **ACCEPT** environmental register. ♦ Page 13
6. **ACCEPT** status report on major East County transportation projects. ♦ Page 17
7. **ACCEPT** miscellaneous communication:
  - a. Letter from the Contra Costa Transportation Authority (CCTA) Re: December 21, 2022 Board Meeting
  - b. December 9, 2022 TRANSPAC Meeting Status Letter ♦ Page 26

Action/Discussion Items (see attachments where noted [♦])

**8. ELECT Chair and Vice-Chair for 2023:** The TRANSPLAN Committee elects its officers on a rotational basis at the beginning of each calendar year. Elections of chair and vice chair are done in two separate motions. Both must be elected officials. The attachment shows the history of TRANSPLAN elections since 2015. ♦ Page 30

**9. APPOINT** TRANSPLAN Alternate Representative to the Contra Costa Transportation Authority (CCTA) Board. The attachment shows the history of TRANSPLAN appointments to the CCTA Board since 2011. ♦ Page 33

**10. ADJOURN** to next meeting on Thursday, February 9, 2023, at 6:30 p.m. or other date/time as deemed appropriate by the Committee.

**ITEM 2**

**CONSIDER ADOPTING A RESOLUTION AUTHORIZING TRANSPLAN TO  
CONDUCT TELECONFERENCE MEETINGS UNDER GOVERNMENT  
CODE SECTION 54953(E) AND MAKE RELATED FINDINGS (ASSEMBLY  
BILL 361-OPEN MEETINGS: STATE AND LOCAL AGENCIES:  
TELECONFERENCES).**

# TRANSPLAN COMMITTEE

## EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County  
30 Muir Road, Martinez, CA 94553

---

**TO:** TRANSPLAN Committee  
**FROM:** Robert Sarmiento, TRANSPLAN Staff  
**DATE:** January 12, 2023  
**SUBJECT:** TRANSPLAN Committee Teleconference Meetings

---

### Recommendation

ADOPT Resolution 23-01 authorizing TRANSPLAN to hold teleconference meetings under Government Code Section 54953(e) (Assembly Bill 361), DISCUSS the end of the COVID-19 State of Emergency (effective February 28, 2023) and the implications for future TRANSPLAN meetings.

### Background

When the COVID-19 pandemic began, Governor Newsom issued an executive order that allowed local agencies to meet remotely without complying with the strict teleconferencing requirements of the Brown Act. Executive Order N-29-20 suspended the Brown Act's non-emergency teleconferencing rules, including the requirements that each teleconference location must be physically accessible to the public and that the public must be given an opportunity to comment at each teleconference location. Since March 2020, TRANSPLAN has been meeting virtually, as authorized by Executive Order N-29-20 and subsequent orders. This authority expired September 30, 2021.

Assembly Bill 361 amended the teleconferencing provisions of the Brown Act, Government Code section 54953. Effective October 1, 2021, subsection (e) of Government Code section 54953 authorizes a local agency to use special teleconferencing rules when the legislative body of the local agency holds a meeting during a state of emergency declared by the state, and either (a) state or local officials have imposed or recommended measures to promote social distancing, or (b) the legislative body is meeting to determine, or has determined, that meeting in person would present imminent risks to the health or safety of meeting attendees.

The following rules apply to teleconferencing meetings held under Government Code section 54953(e):

- The agency must provide notice of the meeting and post an agenda as required by the Brown Act, but the agenda does not need to list each teleconference location or be physically posted at each teleconference location.
- The agenda must state how members of the public can access the meeting and provide public comment.
- The agenda must include an option for all persons to attend via a call-in or internet-based service option.

- The legislative body must conduct the meeting in a manner that protects the constitutional and statutory rights of the public.
- If there is a disruption in the public broadcast of the call-in or internet-based meeting service, the legislative body must stop and take no further action on agenda items until public access is restored.
- The agency may not require public comments to be submitted in advance of the meeting and must allow virtual comments to be submitted in real time.
- The legislative body must allow a reasonable amount of time per agenda item to permit members of the public to comment, including time to register or otherwise be recognized for the purposes of comment.
- If the legislative body provides a timed period for all public comment on an item, it may not close that period before the time has elapsed.
- The legislative body must reconsider the circumstances of the state of emergency and the findings in support of emergency teleconference meetings every 30 days or every time it meets.
- AB 361 sunsets on January 1, 2024.

A resolution authorizing teleconferencing under Government Code section 54953(e) is attached. It would determine that the state has declared a state of emergency related to COVID-19 and find that social distancing recommendations are in place and that there is an imminent risk of harm to the public, staff, and officials if live meetings are conducted. If adopted, the resolution would authorize TRANSPLAN to hold teleconference meetings consistent with the above rules.

If TRANSPLAN wishes to continue teleconferencing under Government Code section 54953(e), every 30 days after adopting the resolution or every time it meets, TRANSPLAN must reconsider the circumstances of the state of emergency and that one of the following circumstances exists: the emergency continues to directly impact the ability of members to safely meet in person, or state or local officials continue to impose or recommend measures to promote social distancing. If the state-declared emergency no longer exists, or if TRANSPLAN does not make these findings by majority vote, then TRANSPLAN will no longer be exempt from the Brown Act's non-emergency teleconferencing rules.

att: Draft Resolution 23-01  
cc: TRANSPLAN TAC

## RESOLUTION NO. 23-01

### A RESOLUTION OF THE TRANSPLAN COMMITTEE AUTHORIZING TELECONFERENCE MEETINGS UNDER GOVERNMENT CODE SECTION 54953(e) (ASSEMBLY BILL 361)

#### Recitals

- A. On March 4, 2020, Governor Gavin Newsom proclaimed the existence of a state of emergency in California under the California Emergency Services Act, Gov. Code § 8550 et seq.
- B. On March 10, 2020, the Contra Costa County Board of Supervisors found that due to the introduction of COVID-19 in the County, conditions of disaster or extreme peril to the safety of persons and property had arisen, commencing on March 3, 2020. Based on these conditions, pursuant to Government Code section 8630, the Board of Supervisors adopted Resolution No. 2020/92, proclaiming the existence of a local emergency throughout the County.
- C. On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the Brown Act), provided certain requirements were met and followed.
- D. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which clarified the suspension of the teleconferencing rules set forth in the Brown Act and further provided that those provisions would remain suspended through September 30, 2021.
- E. On September 16, 2021, Governor Newsom signed Assembly Bill 361, which provides that under Government Code section 54953(e), a legislative body subject to the Brown Act may continue to meet using teleconferencing without complying with the non-emergency teleconferencing rules in Government Code section 54953(b)(3) if a proclaimed state of emergency exists and state or local officials have imposed or recommended measures to promote social distancing.
- F. On September 20, 2021, the Contra Costa County Health Officer issued recommendations for safely holding public meetings that include recommended measures to promote social distancing.
- G. Among the Health Officer's recommendations: (1) on-line meetings (teleconferencing meetings) are strongly recommended as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19; (2) if a local agency determines to hold in-person meetings, offering the public the opportunity to attend via a call-in option or an internet-based service option is recommended when possible to give those at higher risk of an/or higher concern about COVID-19 an alternative to participating in person; (3) a written safety protocol should be developed and followed, and it is recommended that the protocol require social distancing – i.e., six feet of separation between attendees – and face masking of all attendees; (4) seating

arrangements should allow for staff and members of the public to easily maintain at least six-foot distance from one another at all practicable times.

- H. The California Department of Public Health (CDPH) and the federal Centers for Disease Control and Prevention (CDC) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations.
- I. As of October 6, 2021, the COVID-19 case rate in Contra Costa County was in the “substantial” community transmission tier, the second-highest tier of the CDC’s four community transmission tiers.
- J. In the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the TRANSPLAN Committee intends to invoke the provisions of Assembly Bill 361 related to teleconferencing.

NOW, THEREFORE, the TRANSPLAN Committee resolves as follows:

- 1. The TRANSPLAN Committee finds that: the state of emergency proclaimed by Governor Newsom on March 4, 2020, is currently in effect; the Contra Costa County Health Officer has strongly recommended that public meetings be held by teleconferencing as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19; and meeting in person would present imminent risks to the health or safety of attendees because the case rate of COVID-19 infections in the County is in the “substantial” community transmission tier, the second-highest of the CDC’s four community transmission tiers.
- 2. As authorized by Assembly Bill 361, the TRANSPLAN Committee, and all subcommittees will use teleconferencing for its meetings in accordance with the provisions of Government Code section 54953(e).
- 3. TRANSPLAN Staff is authorized and directed to take all actions necessary to implement the intent and purpose of this resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act.

PASSED AND ADOPTED on \_\_\_\_\_, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**ITEM 4**

**ADOPT MINUTES FROM DECEMBER 8, 2022 MEETING.**



**TRANSPLAN COMMITTEE**  
**Antioch - Brentwood - Oakley - Pittsburg and Contra Costa County**

**MINUTES**

December 8, 2022

The regular meeting of the TRANSPLAN Committee was convened via a web-based platform in locations not open to the public to provide the safest environment for staff and the public pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361. To slow the spread of COVID-19, the Contra Costa County Health Officer's most recent order of March 31, 2020, continued to prevent public gatherings. In lieu of a public gathering, the TRANSPLAN meeting was accessible via Zoom Meeting to all members of the public, as permitted by the Governor's Executive Order 29-20. Members of the public were allowed to participate in the meeting online, or by telephone.

Chair Burgis convened the meeting at 6:30 P.M.

**ROLL CALL / CALL TO ORDER**

**PRESENT:** Joel Bryant (Brentwood), Sarah Foster (Pittsburg), Bob Mankin (Contra Costa Planning Commission), Aaron Meadows (Oakley), Kerry Motts (Antioch), Anita Roberts (Brentwood), Shannon Shaw (Oakley) and Chair Diane Burgis (Contra Costa County)

**ABSENT:** Lamar Thorpe (Antioch) and Vice Chair Holland White (Pittsburg)

**STAFF:** John Cunningham, TRANSPLAN Staff, Contra Costa County Department of Conservation and Development  
Stephen Siptroth, Deputy County Counsel

**ADOPT a Resolution authorizing TRANSPLAN to conduct teleconference meetings under Government Code Section 54953(e) and make related findings (Assembly Bill 361-Open meetings: state and local agencies: teleconferences)**

John Cunningham, TRANSPLAN staff, advised that there would be a discussion on potential meeting format changes when AB 361 had been suspended.

When asked by the Chair whether some meetings could still meet remotely in the future, Deputy County Counsel Stephen Siptroth advised that while meetings of staff or unofficial bodies could still meet remotely, the TRANSPLAN Committee and other official bodies would have to meet in person as of March 1, 2023, given that Governor Newsom's proclaimed state of emergency would end on February 28, 2023.

Chair Burgis stated it would be prudent to continue to meet remotely until the end of February 2023 and to discuss potential meeting format changes in the interim.

No written comments were submitted, or oral comments made, by any member of the public

On motion by Aaron Meadows, seconded by Anita Roberts, TRANSPLAN Committee members ADOPTED Resolution 22-04, authorizing TRANSPLAN to hold teleconference meetings under Government Code Section 54953(e) (Assembly Bill 361) and agreed to DISCUSS the end of COVID-19 State of Emergency (effective February 28, 2023) and the implications for future TRANSPLAN meetings, carried by the following Roll Call vote:

Ayes: Bryant, Foster, Mankin, Meadows, Motts, Roberts, Shaw, Burgis  
Noes: None  
Abstain: None  
Absent: Thorpe, White

### **PUBLIC COMMENTS**

No written comments were submitted, or oral comments made, by any member of the public.

### **CONSENT ITEMS**

- a. ADOPTED Minutes from August 11, 2022 TRANSPLAN Meeting
- b. ACCEPTED TRANSPLAN Environmental Register
- c. ACCEPTED TRANSPLAN Comment Letter on the Pittsburg "Bay Walk Mixed-Use Project"
- d. ACCEPTED Status Report on Major East County Transportation Projects
- e. ACCEPTED Miscellaneous Communications, as follows:
  - 1) Letter from the Contra Costa Transportation Authority (CCTA) Re: September 21, 2022 Board Meeting.
  - 2) Letter from the Contra Costa Transportation Authority (CCTA) Re: October 19, 2022 Board Meeting.
  - 3) Letter from the Contra Costa Transportation Authority (CCTA) Re: November 16, 2022 Board Meeting.
  - 4) August 4, 2022 TRANSPAC Meeting Status Letter
  - 5) September 12, 2022 SWAT Committee Meeting Summary Report
  - 6) Notice of Intent to Prepare an Environmental Impact Statement and an Environmental Impact Report for the "State Route 239 Project" from Caltrans

No written comments were submitted, or oral comments made, by any member of the public.

On motion by Aaron Meadows, seconded by Shannon Shaw, TRANSPLAN Committee members adopted the Consent Items, as shown, which carried by the following Roll Call vote:

Ayes: Bryant, Foster, Meadows, Motts, Roberts, Shaw, Burgis  
Noes: None  
Abstain: Mankin  
Absent: Thorpe, White

### **ELECT Chair and Vice Chair for 2023**

Mr. Cunningham advised that the TRANSPLAN Committee elected its officers on a rotational basis at the beginning of each calendar year. Elections of Chair and Vice Chair were done in two separate motions and both must be elected officials. He identified the established rotation as shown in the staff report and reported that the representative from Pittsburg would be in line to be the next Chair and the representative from Antioch would be the next Vice Chair. Neither representative was available at this meeting.

Chair Burgis verified with Mr. Siptroth that since Holland White of Pittsburg had not sought office this election and neither the City of Pittsburg nor the City of Antioch had identified its appointments to committees and commissions at this time, the selection of Chair and Vice Chair for 2023 could be continued to the next meeting.

On motion by Aaron Meadows, seconded by Anita Roberts, the TRANSPLAN Committee deferred the election of Chair and Vice Chair of the Committee to the next meeting scheduled for January 12, 2023.

### **APPOINT TRANSPLAN Representatives to the Contra Costa Transportation Authority (CCTA) Board**

Mr. Cunningham stated that due to the CCTA's Administrative Code, only a City or County elected official may be considered and vote for TRANSPLAN representatives and alternates to the CCTA Board of Directors.

Chair Burgis confirmed that the current primary representative to the odd-year CCTA position was Holland White who was no longer a member of the Pittsburg City Council, but that Aaron Meadows was the current alternate to the odd-year CCTA representative and was interested in becoming the primary representative.

No written comments were submitted, or oral comments made, by any member of the public.

### **Odd-Year Primary Representative to the CCTA Board**

On motion by Diane Burgis, seconded by Joel Bryant, TRANSPLAN Committee members appointed **Aaron Meadows** to the odd-year primary representative seat for the Contra Costa Transportation Authority (CCTA) Board for the February 1, 2023 through January 31, 2025 term, carried by the following Roll Call vote:

Ayes:	Bryant, Meadows, Burgis
Noes:	None
Abstain:	None
Absent:	Thorpe, White

Odd-Year Alternate to the CCTA Board

On motion by Diane Burgis, seconded by Joel Bryant, TRANSPLAN Committee members deferred the appointment of the odd-year alternate for the Contra Costa Transportation Authority (CCTA) Board to the January 12, 2023 meeting, carried by the following Roll Call vote:

Ayes: Bryant, Meadows, Burgis  
Noes: None  
Abstain: None  
Absent: Thorpe, White

**ADOPT 2023 TRANSPLAN MEETING CALENDAR**

On motion by Anita Roberts, seconded by Shannon Shaw, TRANSPLAN Committee members ADOPTED the 2023 Meeting Calendar, which carried by the following Roll Call vote:

Ayes: Bryant, Foster, Mankin, Meadows, Motts, Roberts, Shaw, Burgis  
Noes: None  
Abstain: None  
Absent: Thorpe, White

Chair Burgis took this opportunity to thank the members of the TRANSPLAN Committee for their service and to wish all Happy Holidays.

**ADJOURNMENT**

Chair Burgis adjourned the meeting of the TRANSPLAN Committee at 6:48 P.M. to the next meeting on Thursday, January 12, 2023 at 6:30 P.M. or other date/time as deemed appropriate by the Committee.

Respectfully submitted,

Anita L. Tucci-Smith  
Minutes Clerk

**ITEM 5**

**ACCEPT ENVIRONMENTAL REGISTER.**

# TRANSPLAN ENVIRONMENTAL REGISTER

LEAD AGENCY	GEOGRAPHIC LOCATION (City, Region, etc.)	NOTICE /DOCUMENT	PROJECT NAME	DESCRIPTION	COMMENT DEADLINE	RESPONSE
City of Pittsburgh	North of Willow Pass Road and south of Honker Bay	Notice of Preparation	<b>Bay Walk Mixed-Use Project</b>	(1) remedial activities, and (2) new development within the project site. A Specific Plan is being prepared to define the potential development of the project site. Overall, the proposed Specific Plan could result in the development of a range of uses, including approximately 1,999 residential units, 18.8 acres of Employment Center Industrial (ECI) uses, 6.5 acres of mixed-use development, a 120-room hotel, and various park, recreation, and open space areas	11/29/22	Yes
City of Pittsburgh	Buchanan Road, between Ventura Drive and Meadows Ave., Pittsburgh	Notice of Intent to Adopt MND	<b>LMK Petro</b>	New gas station with ancillary uses, including a Convenience Store, and a Car Wash. Requires a General Plan Amendment, rezone, use permit, and design review.	11/28/22	No
City of Pittsburgh	Pittsburg	Notice of Preparation	<b>Harbor View Project</b>	227 new residential units	9/12/22	No
City of Oakley	Oakley	Notice of Public Hearing	<b>Public Review Draft of 2023-2031 Housing Element Update</b>	Updating of the Oakley Housing Element for 2023 to 2031	7/12/22	No
City of Brentwood	South of Continente Avenue, west of Walnut Boulevard, and north of the ECCID Main Canal	Initial Study / Mitigated Negative Declaration	<b>Walnut Villas</b>	The project includes a rezone to PD-47 to establish uses and development standards specific to the site; a vesting tentative subdivision map to subdivide approximately 25.59 acres into 77 single-family residential parcels and related improvements; and a design review for four house plans to be constructed on the 77 parcels.	7/20/20	No

TRANSPLAN ENVIRONMENTAL REGISTER

City of Brentwood	The project site is located at the western terminus of Sand Creek Road and to the west of State Route (SR) 4	Notice Of Availability: Draft Environmental Impact Report	<b>Bridle Gate Project</b>	A Vesting Tentative Subdivision Map to subdivide the approximately 137.3 project site into 4.3 acres for public parks; 13.98 acres for up to 258 multi-family units, approximately 28.35 acres for permanent open space, 252 single-family units, an 11.35-acre elementary school site (or, alternatively, a residential overlay that could accommodate an additional 63 single-family units if development of the school does not occur), and 19.59 acres for future commercial development	7/15/20	Yes
City of Oakley	2480 Oakley Road	Notice Of Public Hearing	<b>2480 Oakley Road Residential Development Subdivision 9537</b>	1. General Plan Amendment to re-designate apx. 4.6 acres from Light Industrial (LI) to Single Family Residential, High Density (SH); 2. Rezone from LI (Light Industrial) District to R-6 (Single Family Residential) District; 3. Tentative Map to subdivide apx. 4.6 acres into 22 single family residential lots with a looped, private road access from Oakley Road, storm water treatment bio-retention areas, and right of way dedication and frontage improvements along Oakley Road; and 4. Design Review for the project, including home designs consisting of four floor plans (1 single-story and 3 two-stories) ranging from 1,289 sf. to 2,399 sf	6/23/20	No
City of Oakley	Southeast and southwest corners of Carpenter Road/Simoni Ranch Road and Rose Avenue and zoned P-1	Notice Of Public Hearing	<b>Stonewood 3 Subdivision 9183 Tentative Map Extension</b>	The approved Vesting Tentative Map consists of approximately 11.3 acres subdivided into thirty one (31) detached single family residential lots.	6/23/20	No

TRANSPLAN ENVIRONMENTAL REGISTER

City of Oakley	North side of Brownstone Rd. apx. 600' west of Main St	Notice Of Public Hearing	<b>Brownstone Subdivision 8803</b> <b>Tentative Map Extension</b>	The approved Vesting Tentative Map consists of approximately 11 acres subdivided into 50 detached single family residential lots.	5/12/20	No
----------------	---	-----------------------------	--	--	---------	----



**ITEM 6**

**ACCEPT STATUS REPORT ON MAJOR EAST COUNTY  
TRANSPORTATION PROJECTS.**

# **TRANSPLAN: Major East County Transportation Projects**

- **State Route 4 Widening** • **State Route 4 (former) “Bypass”**
- **State Route 239** • **eBART**

## **Quarterly Status Report: July - September 2022**

---

Information updated from previous report is in *underlined italics*.

### **ACTIVE PROJECTS**

#### **STATE ROUTE 4 WIDENING**

##### **SR4 Widening: Somersville Road to SR 160**

**Lead Agency:** CCTA

**Project Description:** This project will widen State Route 4 (e) from two to four lanes in each direction (including HOV Lanes) from Somersville Road to Hillcrest Avenue (plus auxiliary lanes), including a wide median for transit, and then six lanes to SR160 and the new SR4 Bypass.

The project was constructed in five segments:

- Segment 1: Somersville Road to Contra Loma Boulevard.
- Segment 2: Contra Loma Boulevard to A Street/Lone Tree Way.
- Segment 3A: A Street/Lone Tree Way to Hillcrest Avenue.
- Segment 3B: Hillcrest Avenue to SR160.
- Corridor-wide: Landscaping.

**Current Project Phase:** Construction (landscape).

**Project Status:** The project is divided into four segments: 1) Somersville Interchange; 2) Contra Loma Interchange and G Street Overcrossing; 3A) A Street Interchange and Cavallo Undercrossing and 3B) Hillcrest Avenue to Route 160.

**Segment 1:** Somersville Interchange  
Segment was open to traffic in December 2013.

**Segment 2:** Contra Loma Interchange & G St. Overcrossing  
Construction began in March 2012 and was completed in February 2016. Project History Files have been submitted to Caltrans.

**Segment 3A:** A Street Interchange and Cavallo Undercrossing  
Construction began in August 2012 and was accepted as complete in May 2017.

**Segment 3B:** Hillcrest Avenue to SR160

Construction and BART bike safety improvements have been completed.

**Corridor-wide:**

Ribbon cutting ceremony held on July 20, 2016.

**Corridor Landscaping:**

- Contract 1 (Liveridge to Century) bids were opened in December 2017. Construction started in early 2018 with project completion, inclusive of the plant establishment period, in 2021.
- Contract 2 (Somerville to Cavallo) was advertised on March 12, 2018 and construction has been completed. The plant establishment period has begun and ends in September 2022.
- Contract 3 (Hillcrest to Laurel Rd. and on SR160) bids were opened in December 2018 and construction have been completed. The plant establishment period has begun and ends in November 2022.
- All landscaping contracts are expected to be completed within budget. Some savings can be anticipated.

**Issues/Areas of Concern:**

Project Right-of-Way (ROW) closeout underway. Closeout for the Railroad Avenue, Liveridge Road and Somerville Road interchanges are complete. The current effort focuses on the Contra Loma Boulevard interchange. Staff is reviewing the overall closeout ROW engineering budget and schedule with Caltrans for the entire corridor.

**Update from Previous Quarterly Report**

- COVID-19 has impacted ROW timeline for closeout and sale of excess ROW at Tregallas Road and Drake Street, previously scheduled for spring of 2020. The County provided public notification of the sale per State requirement and Habitat for Humanity has notified its interest to acquire both properties.
- BART parking lot expansion project is complete. As-built plans to establish final ROW have been completed.

**C. SR4 Operational Improvements: I-680 to Bailey Road (6006)**

**CCTA Fund Source:** Measure J

**Lead Agency:** Contra Costa Transportation Authority/City of Concord

**Project Description:** Improve SR4 between (b/w) I-680 & Bailey Road. Improvements to be evaluated include:

Eastbound:

B/w Port Chicago Hwy Interchange (I/C) and Willow Pass Rd I/C

- 1) Add Aux lane b/w PCH on ramp & Willow Pass Rd off ramp. B/w Willow Pass Rd I/C and San Marco Blvd I/C
- 2) Add Aux lane b/w Willow Pass Rd on ramp & San Marco Blvd off ramp. At San Marco I/C
- 3) Add new mixed flow lane from San Marco Blvd off ramp to San Marco Blvd on ramp.

B/w San Marco Blvd I/C and Bailey Rd I/C

- 4) Add Aux lane from San Marco Blvd loop on ramp to existing deceleration lane at Bailey Rd off ramp.

From SR 242 off ramp to Port Chicago Highway off ramp

- 5) Extend existing mixed flow lane from I-680 on ramp to PCH off ramp.

Westbound:

At SR242/SR4 I/C

- 6) Modify one of the existing mandatory exit lanes to SR242 to an optional exit lane, allowing 3 lanes to both SR242 exit and WB SR4.

From Port Chicago Hwy I/C to Willow Pass Rd I/C

- 7) Add mixed flow lane from Willow Pass Rd on ramp to existing mainline lane just east of Port Chicago Hwy (PCH) off ramp.
- 8) Add second exit lane at Port Chicago Highway off ramp.
- 9) Add Aux lane from Willow Pass Road on ramp to second exit to PCH.

At Willow Pass Rd I/C

- 10) Add mixed flow lane b/w Willow Pass off ramp & Willow Pass on ramp. B/w Willow Pass Rd I/C and San Marco Blvd I/C
- 11) Add Aux lane b/w San Marco Blvd on ramp and Willow Pass off ramp. At San Marco Blvd I/C & b/w San Marco Blvd I/C and Bailey Rd I/C

At San Marco Boulevard I/C and b/w San Marco Boulevard I/C & Bailey Road I/C

- 12) Extend existing acceleration lane at Bailey Rd on ramp to existing Aux lane b/w San Marco on ramp & Willow Pass off ramp.

**Current Project Phase:** Initial Phase (Eastbound): 1) Replace the existing acceleration lanes at Port Chicago Highway (PCH) on ramp with an auxiliary (Aux) lane from PCH on ramp to Willow Pass Road off ramp. 2) Extend this Aux lane from Willow Pass Road off ramp to Willow Pass Road on ramp. 3) Add second exit lane San Marco Blvd off ramp.

**Project Status:**

- PSR-PDS was approved in May 2017.
- The Initial Phase of the project is in the Project Approval/Environmental Document (PA/ED) Phase.

**Issues/Areas of Concern:** The Overall Project has significant funding shortfall.

**Update from Previous Quarterly Report**

Project work is currently on hold until next steps to address SB 743 are determined.

**D. State Route 4 Integrated Corridor Management (ICM) (# 28002)**

**CCTA Fund Source:** Measure J/FHWA/TBD

**Lead Agency:** Contra Costa Transportation Authority

**Project Description:** Use state-of-the-practice Intelligent Transportation System (ITS) technologies to enhance the effectiveness of the existing transportation system along State Route 4 (SR4) and parallel/crossing arterials between SR160 and Interstate 80 (I-80). Project elements include the following:

- Operational strategies based on real-time traffic conditions along the corridor (a.k.a. Decision Support System)
- Adaptive ramp metering
- Incident management with speed harmonization
- Traffic and transit Information System
- Arterial and transit improvements
- Connected Vehicle (CV) applications/technologies
- Integration with the I-80 Integrated Corridor Management (ICM).

The SR 4 ICM may be combined with one or more packages of the SR 4 Operational Improvements (Project 6006).

**Current Project Phase:** Environmental Clearance

**Project Status:**

- Project was awarded a Federal Highway Administration (FHWA) ICM Planning Grant.
- Completed Systems Engineering Management Plan (SEMP) 2 System Requirements Concept of Operations (ConOps) report.

**Issues/Areas of Concern:** Must compete for additional grants:

- a) \$6 million for Phase 2 implementation
- b) \$4.75 million CV Pilot Deployment

**Update from Previous Quarterly Report**

Project is on hold pending future funding.

## **STATE ROUTE 4 (FORMER “BYPASS” PROJECT)**

### **E. SR-4: Balfour Road Interchange – Phase 1 (5005)**

**CCTA Fund Source:** East Contra Costa Regional Fee and Finance Authority (ECCRFFA)

**Lead Agency:** CCTA

**Project Description:** The Phase 1 project will include a new SR4 bridge crossing over Balfour Road, providing one southbound and one northbound lane for SR4; northbound and southbound SR4 loop on-ramps, servicing both westbound and eastbound Balfour Road traffic; and northbound and southbound SR4 diagonal off-ramps.

**Current Phase:** Construction.

**Project Status:**

- Project is in the construction closeout phase.
- The notice-to-proceed (NTP) for the construction contract was issued on February 6, 2017.

- PG&E, Kinder Morgan, and AT&T utility relocation activities are complete.
- Ribbon cutting was held on December 10, 2018.
- All interchange paving work was completed in January 2019.
- East Contra Costa Regional Fee and Financing Authority (ECCRFFA) is handling right-of-way (ROW) closeout with support from the CCTA consultant team.

**Issues/Areas of Concern:**

None

**Update from Previous Quarterly Report**

- Caltrans has accepted construction and is working to close the encroachment permit.
- Consultant is finalizing Project History Files.
- Consultant is working on finalizing various right-of-way documents. Overlapping Joint Use Agreement and Consent to Common Use for Kinder Morgan pipelines need to be resolved and before the ROW closeout document can be finalized.
- The construction contract has been closed out.
- Project will be moved to Completed List in the next update.

**F. SR-4: Mokelumne Trail Bike/Pedestrian Overcrossing (portion of Project 5002)**

**CCTA Fund Source:** Measure J

**Lead Agency:** CCTA

**Project Description:** Construct a pedestrian and bicycle overcrossing near the Mokelumne Trail at SR4. The overcrossing will include a multi-span bridge with columns in the SR4 median. Bridge approaches will be constructed on earthen embankments. The path width is assumed to be 12 feet wide. This project is required as a condition of approval under the SR-4 Bypass project.

**Current Phase:** Construction.

**Project Status:**

- The CEQA clearance is complete.
- Design is complete.
- A Joint Exercise Powers Agreement (JEPA) between SR4 Bypass Authority (SR4BA), ECCRFFA, City of Brentwood and CCTA to define and establish the roles and responsibilities for the project was approved by the Authority Board in July 2020.
- The Authority awarded the construction contract to Joseph J. Albanese in September 2021.
- Groundbreaking ceremony was held on March 18, 2022.

**Issues/Areas of Concern:**

None

**Update from Previous Quarterly Report**

- Currently all foundation work is complete and column construction is under way.
- Construction is estimated to be complete in the Spring of 2023.

## STATE ROUTE 239 (# 5007)

**Study Status: Scope**

State Route 239 (SR239) was first legislated in 1959 as a possible roadway linking SR4 in Brentwood to I-205 or I-580 west of Tracy. A Feasibility Study and a Project Initiation Document were completed in 2015. The current scope is to complete the preliminary engineering and environmental document (PAED) for SR239 to determine its alignment, complete the State Route Adoption process, and to identify and obtain environmentally approval for an initial segment to proceed with design and construction.

**Administration:** Responsibility for the State Route 239 Study the associated federal funding was transferred from Contra Costa County to the Contra Costa Transportation Authority in January 2012.

**Status**

- Feasibility study and project initiation document have been completed.
- The PAED work is ongoing.

**Issues/Areas of Concern**

- Significant funding is needed to complete project and a two-tiered process is being contemplated to be consistent with project phasing.
- The proposed hybrid programmatic and project level PAED is new to Caltrans District 4. Staff is working with Caltrans to develop and address new mandates and policies on Vehicle Miles Traveled and Climate Change. The includes transit and other transportation modes.
- COVID-19 has significantly impacted traffic movement and the project team is developing an alternative approach to conduct traffic study for the project.
- Coordination with other projects in the project area will minimize potential major conflicts.

**Update from Previous Quarterly Report**

- Consultant is continuing focus on outreach, traffic, data collection, field reviews and design alternative analysis.
- Successfully conducted the California Environmental Quality Act (CEQA) public scoping process with good public participation from the public and agencies. *The Federal National Environmental Policy Act (NEPA) scoping process will occur in winter 2022.*
- *Project alternative are being updated based on coordination with other major public projects.*
- *Schedule has been updated based on the latest information.*

## **COMPLETED PROJECTS**

### **STATE ROUTE 4 WIDENING**

**G. SR4 Widening: Railroad Avenue to Loveridge Road** **COMPLETED**

**Lead Agency:** CCTA

**Project Description:** The project widened the existing highway from two to four lanes in each direction (including HOV lanes) from approximately one mile west of Railroad Avenue to approximately ¾ mile west of Loveridge Road and provided a median for future transit.

**Current Project Phase:** Completed.

**Project Status:** Landscaping of the freeway mainline started in December 2009 and was completed in June 2010. A three-year plant establishment and maintenance period is currently in progress as required by the Cooperative Agreement with Caltrans, was complete on June 24, 2013. Caltrans has accepted the project and will take over the maintenance responsibilities. The CCTA Board accepted the completed construction contract, approved the final contractor progress payment, approved the release of the retention funds to the contractor, and authorized staff to close construction Contract No. 241 at its September 18, 2013 meeting.

**Issues/Areas of Concern:** None.

#### **H. SR4 Widening: Loveridge Road to Somersville Road **COMPLETED****

**Lead Agency:** CCTA

**Project Description:** The project will widen State Route 4 (e) from two to four lanes in each direction (including HOV Lanes) between Loveridge Road and Somersville Road. The project provides a median for future mass transit. The environmental document also addresses future widening to SR 160.

**Current Project Phase:** Completed.

**Project Status:** Caltrans accepted the contract on June 30, 2014. The construction contract is now closed with no outstanding claims.

*Issues/Areas of Concern: None.*

#### **I. SR4 Bypass: SR4/SR160 Connector Ramps **COMPLETED****

**Project Fund Source:** Bridge Toll Funds

**Lead Agency:** CCTA

**Project Description:** Complete the two missing movements between SR4 Bypass and State Route 160, specifically the westbound SR4 Bypass to northbound SR160 ramp and the southbound SR160 to eastbound SR4 Bypass ramp.

**Current Phase:** Completed.

**Project Status:**

- The project opened to traffic on February 29, 2016.
- Final paving is complete and a ribbon cutting was held on February 29, 2016.

**Issues/Areas of Concern:** None.

### **STATE ROUTE 4 (FORMER “BYPASS” PROJECT)**

#### **J. SR-4: Widen to 4 Lanes – Laurel Rd to Sand Creek Rd & Sand Creek Rd I/C – Phase 1 **COMPLETED****



**CCTA Fund Source:** Measure J

**Lead Agency:** CCTA

**Project Description:** Widen the State Route 4 Bypass from 2 to 4 lanes (2 in each direction) from Laurel Road to Sand Creek Road, and construct the Sand Creek Interchange. The interchange will have diamond ramps in all quadrants with the exception of the southwest quadrant.

**Current Phase:** Completed.

**Project Status:** Construction completed 2015.

**Issues/Areas of Concern:** None.

## **EAST COUNTY RAIL EXTENSION (eBART) (# 2001/2101)**

**COMPLETED**

### **Scope**

Extend rail service eastward from the Pittsburg/Bay Point BART Station to Hillcrest Avenue within the median of SR 4 (Project 1). In addition, the parking lot at Antioch BART station at Hillcrest Avenue will be expanded by 800 spaces (Project 2).

### **Status**

- Project #1: Completed. Revenue service started in May 2018.
- Project #2: Completed

### **Issues/Areas of Concern**

None

Staff will provide updates as needed.

**ITEM 7**

**ACCEPT MISCELLANEOUS COMMUNICATION.**



COMMISSIONERS

Chris Kelley,  
Chair

Federal Glover,  
Vice Chair

Newell Arnerich

Tom Butt

Teresa Gerringer

Loella Haskew

David Hudson

Aaron Meadows

Karen Mitchoff

Sue Noack

Lamar Thorpe

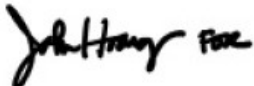
Timothy Haile,  
Executive Director

2999 Oak Road  
Suite 100  
Walnut Creek  
CA 94597  
PHONE: 925.256.4700  
FAX: 925.256.4701  
www.ccta.net

---

## MEMORANDUM

---

To: Matt Todd, TRANSPAC  
Chris Weeks, SWAT  
Robert Sarmiento, TRANSPLAN  
Chris Weeks, TVTC  
John Nemeth, WCCTAC  
Patrick Golier, LPMC 

From: Timothy Haile, Executive Director

Date: December 23, 2022

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

---

At its December 21, 2022 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

**A.** Approval of Proposed Measure J Reserve Policy (Policy)

**Recommendation:** Staff sought approval of Resolution 22-33-P, which will approve the proposed Policy that defines the mechanism for funding the Reserve, identifies eligible uses of Reserve funds, and required approvals to utilize funds from the Reserve.

**Action:** *The Authority Board approved Resolution 22-33-P, which will approve the proposed Policy that defines the mechanism for funding the Reserve, identifies eligible uses of Reserve funds, and required approvals to utilize funds from the Reserve.*

**B.** Consideration, Review, and Input of Administrative Code Section 104.6 and Resolution 91-11-A, Revision 2 to Establish Representative Positions on the Authority Board

**Recommendation:** Staff sought Authority Board input on the requirements for the Metropolitan Transportation Commission representative on the Authority Board and direction on the requirements and/or any potential revisions to Administrative Code Section 104.6 and Resolution 91-11-A, Revision 2 to establish representative positions on the Authority Board.

*Action: The Authority Board directed staff to revise Resolution 91-11-A, Revision 2, to clarify that the two Metropolitan Transportation Commission representatives on the Authority Board can also serve as primary Authority Board Members. Resolution 91-11-A, Rev 3, will be brought back to the Authority Board meeting in January 2023 for consideration of approval.*

**C.** Coordinating Entity (CE) Update and Recommendation

**Recommendation:** Staff sought approval for the establishment of a framework and concept for the Countywide CE and input from the Authority Board to inform next steps.

*Action: The Authority Board approved the establishment of a framework and concept for the Countywide CE.*

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County  
1211 Newell Avenue, Suite 200  
Walnut Creek, CA 94596  
(925) 937-0980

December 09, 2022

Timothy Haile  
Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

**RE: Status Letter for TRANSPAC Meeting – December 8, 2022**

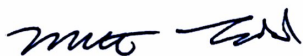
Dear Mr. Haile:

The TRANSPAC Committee met on December 8, 2022. The following is a summary of the meeting and action items:

1. Approved the continuation of remote teleconferencing meetings of the TRANSPAC Board and TAC through January 7, 2022, pursuant to Brown Act provisions under AB 361.
2. Elected Peter Cloven as Chair and Sue Noack as Vice Chair of TRANSPAC for the term February 1, 2023 through January 31, 2024.
3. Appointed Loella Haskew as the primary and Carlyn Obringer as the alternate TRANSPAC representatives to the CCTA Board for the period February 1, 2023 through January 31, 2025.
4. Approved the TRANSPAC meeting schedule for 2023.
5. Received updated information on AB361, COVID-19 and related impacts to Brown Act Committee meetings.
6. Received an update on the Draft Central County Action Plan and timeline.

Please contact me at (925) 937-0980, or email at [matt@graybowenscott.com](mailto:matt@graybowenscott.com) if you need additional information.

Sincerely,



**Matthew Todd**  
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff  
Matt Kelly and Hisham Noemi, CCTA Staff  
Robert Sarmiento, TRANSPLAN; Diane Burgis, Chair, TRANSPLAN  
Darlene Amaral, SWAT; Karen Stepper, Chair, SWAT  
John Nemeth, WCCTAC; Chris L Kelley, Chair, WCCTAC  
Tarienne Grover, CCTA Staff  
June Catalano, Diane Bentley (City of Pleasant Hill)

**ITEM 8**

**ELECT TRANSPLAN CHAIR AND VICE-CHAIR FOR 2023.**

# TRANSPLAN COMMITTEE

## EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County  
30 Muir Road, Martinez, CA 94553

---

**TO:** TRANSPLAN Committee  
**FROM:** Robert Sarmiento, TRANSPLAN Staff  
**DATE:** January 12, 2023  
**SUBJECT:** Chair and Vice-Chair for 2023

---

### Recommendation

ELECT Chair and Vice-Chair for 2023.

### Background

The TRANSPLAN Committee established an annual Chair/Vice-Chair rotation in 2015 based on jurisdiction. The order of the rotation, beginning 2015, is as follows: *Antioch, Brentwood, Oakley, Contra Costa County (Chair), and Pittsburg (Vice-Chair)*.

The attachment reflects the established rotation, which results in the City of Pittsburg and the City of Antioch assuming the Chair and Vice-Chair roles, respectively, in 2023. However, the Committee has full discretion in the election of officers from year to year.

This item was continued from the December 8, 2022 TRANSPLAN Committee meeting.

att: TRANSPLAN Election History

cc: TRANSPLAN TAC

## TRANSPLAN COMMITTEE OFFICERS

*TRANSPLAN established<sup>1</sup> the following Chair and Vice Chair rotation: Antioch, Brentwood, Oakley, Contra Costa County, and Pittsburg.*

Year	Chair	Vice Chair
<b>2023</b>	<b><i>TBD, Pittsburg</i></b>	<b><i>TBD, Antioch</i></b>
2022	Supervisor Diane Burgis, County	Holland White, Pittsburg
2021	Councilmember Aaron Meadows, Oakley	Supervisor Diane Burgis, County
2020	Mayor Bob Taylor, Brentwood	Mayor Kevin Romick, Oakley
2019	Mayor Sean Wright, Antioch	Mayor Robert Taylor, Brentwood
2018	Supervisor Diane Burgis, County	Mayor Sean Wright, Antioch
2017 <sup>2</sup>	Councilmember Sal Evola, Pittsburg	Supervisor Diane Burgis, County
2016	Councilmember Doug Hardcastle, Oakley	Supervisor Mary Piepho, County
Mid-2015 <sup>3</sup>	Mayor Robert Taylor, Brentwood	Councilmember Doug Hardcastle, Oakley
2015	Mayor Wade Harper, Antioch	Mayor Robert Taylor, Brentwood

<sup>1</sup> The rotation was the preference of the Board in 2015, the Committee has the discretion to change the rotation.

<sup>2</sup> County and Pittsburg swapped Chair/Vice-Chair; normal rotation expected to resume in 2018.

<sup>3</sup> Rotation reset with departure of the Chair from TRANSPLAN Committee mid-year.

g:\transportation\committees\transplan\tpplan\_year\2022-23\meetings\committee\1-january\item #8 - 2023 chair-vice chair\transplan committee officers\_2023.doc



**ITEM 9**

**APPOINT TRANSPLAN ALTERNATE REPRESENTATIVE TO THE  
CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA) BOARD.**

# TRANSPLAN COMMITTEE

## EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County  
30 Muir Road, Martinez, CA 94553

---

**TO:** TRANSPLAN Committee

**FROM:** Robert Sarmiento, TRANSPLAN Staff

**DATE:** January 12, 2023

**SUBJECT: APPOINT TRANSPLAN Alternate Representative for the Odd-Year Seat  
(February 1, 2023 through January 31, 2025)**

---

### Recommendation

**APPOINT** a TRANSPLAN Committee member as the odd-year alternate for the CCTA Board for the 2/1/2023 through 1/31/2025 term.

### Background

The CCTA Board is comprised of eleven (11) elected officials ("Commissioners") who are appointed for two-year terms by the Regional Transportation Planning Committees ("RTPCs") as follows, two appointed members each from SWAT, TRANSPAC, TRANSPLAN, and WCCTAC, the Conference of Mayors (one appointed member), and the County Board of Supervisors (two appointed members).

The CCTA Board is empowered to administer the Expenditure Plan, the Growth Management and Congestion Management Programs, and to determine the use of sales tax revenue in conformance with the parameters established in Measure J (2004). CCTA also serves as Contra Costa's Congestion Management Agency, and as such, has final approval of the County's Congestion Management Plan ("CMP") and the Countywide Transportation Plan ("CTP").

Commissioner Holland White and Commissioner Aaron Meadow's terms as the odd-year TRANSPLAN representative and alternate, respectively, on the CCTA Board will be expiring on 1/31/2023. CCTA has requested that TRANSPLAN make appointments to the CCTA Board for the two-year period from 2/1/2023 through 1/31/2025.

At the December 8, 2022 TRANSPLAN Committee meeting, Commissioner Aaron Meadows (Oakley) was appointed as the TRANSPLAN Odd-Year Primary Representative. The appointment of the TRANSPLAN Odd-Year Alternate Representative was continued. The history of TRANSPLAN appointments to the CCTA Board is enclosed.

The Committee should be aware of provisions in the CCTA Administrative Code regarding the appointment of Commissioners to the CCTA Board (relevant excerpts below):

- *"The Board shall consist of the following: (2) Two members from TRANSPLAN, each of whom is an Elected Official."* (CCTA Admin. Code Ch. 1, Art. III, 103.2)
- *"Each participating Commissioner shall also have a designated alternate and may have a designated second alternate..."* (CCTA Admin. Code Ch. 1, Art. III, 103.2(b))

- *"An Elected Official may be designated by more than one Commissioner as an alternate, provided that such Elected Official shall not simultaneously serve on behalf of more than one Commissioner."* (CCTA Admin. Code Ch. 1, Art. III, 103.2(b))
- *"For election or recall of Commissioners, only City and County Elected Officials shall vote, and each City and Board of Supervisors shall have one vote for each such action."* (CCTA Admin. Code Ch. 1, Art. IV, 104.3(b))

att: TRANSPLAN CCTA Appointment History  
Letter from CCTA Re: TRANSPLAN Appointments to the CCTA Board

cc: TRANSPLAN TAC

## Status/History of TRANSPLAN Appointments to the Contra Costa Transportation Authority

### Odd-Year Seat (Feb 1 to Jan 31)

Term	Appointment	Alternate
<b><i>2/1/2023 to 1/31/2025</i></b>	Aaron Meadows (Oakley)	<b><i>TBD</i></b>
2/1/2021 to 1/31/2023	Holland White (Pittsburg)	Aaron Meadows (Oakley)
2/1/2019 to 1/31/2021	Kevin Romick (Oakley)	Juan Banales (Pittsburg)
2/1/2017 to 1/31/2019	Kevin Romick (Oakley)	Sal Evola (Pittsburg)
2/1/2015 to 1/31/2017	Kevin Romick (Oakley)	Sal Evola (Pittsburg) (mid-term appointment)
2/1/2013 to 1/31/2015	Kevin Romick (Oakley)	Wade Harper (Antioch)
2/1/2011 to 1/31/2013	Kevin Romick (Oakley) ~ ~ ~ Jim Frazier (Oakley) (12/2009 to 12/2012)	Wade Harper (Antioch) ~ ~ ~ Kevin Romick (Oakley) (1/2011 to 12/2012)

### Even-Year Seat (Feb 1 to Jan 31)

Term	Appointment	Alternate
2/1/2022 to 1/31/2024	Lamar Thorpe (Antioch)	Joel Bryant (Brentwood)
2/1/2020 to 1/31/2022	Lamar Thorpe (Antioch) ~ ~ ~ Robert Taylor (Brentwood) (2/2020 to 12/2020)	Joel Bryant (Brentwood) ~ ~ ~ Sean Wright (Antioch) (2/2020 to 12/2020)
2/1/2018 to 1/31/2020	Robert Taylor (Brentwood)	Sal Evola (Pittsburg)
2/1/2016 to 1/31/2018	Robert Taylor (Brentwood)	Sal Evola (Pittsburg)
2/1/2014 to 1/31/2016	Robert Taylor (Brentwood)	Sal Evola (Pittsburg)
2/1/2012 to 1/31/2014	Robert Taylor (Brentwood)	Wade Harper (Antioch) ~ ~ ~ Brian Kalinowski (Antioch) (2/2012 to 12/2012)



CONTRA COSTA  
transportation  
authority

COMMISSIONERS

Chris Kelley,  
Chair

Federal Glover,  
Vice Chair

Newell Americh

Tom Butt

Teresa Gerringer

Loella Haskeew

David Hudson

Karen Mitchoff

Sue Noack

Lamar Thorpe

Holland White

Timothy Haile,  
Executive Director

December 2, 2022

Diane Burgis, Chair

TRANSPLAN c/o Contra Costa County Board of Supervisors, D.3  
3361 Walnut Boulevard, Suite 140  
Brentwood, CA 94513

Subject: Expiration of Authority Member and Alternate Terms and Appointment of  
a Representative and Alternate for the Term of February 1, 2023 through  
January 31, 2025

Dear Chair Burgis,

Commissioner Holland White's term on the Contra Costa Transportation Authority (Authority) Board will be expiring on January 31, 2023. The Authority kindly requests that the TRANSPLAN Board make an appointment to the Authority Board for the remainder of the term through January 31, 2025. An alternate also need to be appointed. The current alternate is Commissioner Alternate Aaron Meadows.

Please notify the Authority in writing of your appointments and provide us contact information for any new appointees. If any changes occur, we ask that you please advise the Authority in writing. We anticipate seating new members formally at the Authority Board meeting on February 15, 2023 and at the Authority's Planning Committee and Administration & Projects Committee meetings depending upon appointment in March (March 1, 2023 and March 2, 2023, respectively).

Thank you for your attention to this matter. Please feel free to contact me at (925) 256-4722 or via email at [tgrover@ccta.net](mailto:tgrover@ccta.net) if you have any questions.

Sincerely,

Tarien Grover, MMC, EMPA  
Director, Administrative Services

2999 Oak Road  
Suite 100  
Walnut Creek  
CA 94597  
PHONE: 925.256.4700  
FAX: 925.256.4701  
[www.ccta.net](http://www.ccta.net)

Cc: Mayor Holland White, City of Pittsburg, Authority Commissioner  
Vice Mayor Aaron Meadows, Authority Commissioner Alternate  
Timothy Haile, Authority Executive Director  
Robert Sarmiento, TRANSPLAN Staff