

Ron Bernal, Chair
Antioch
City Council

Susannah Meyer, Vice-Chair
Brentwood
City Council

Aaron Meadows
Oakley
City Council

Juan Banales
Pittsburg
City Council

Diane Burgis
Contra Costa County
Board of Supervisors

Cortney Jones
Antioch
Planning Commission

Kristopher Brand
Brentwood
Planning Commission

Leonard Price
Oakley
Planning Commission

Sarah Foster
Pittsburg
Planning Commission

Bob Mankin
Contra Costa
Planning Commission

Staff Contact:
Robert Sarmiento
TRANSPLAN
30 Muir Road
Martinez CA 94553
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Robert.sarmiento@dcd.cccounty.us
Website
<http://www.transplan.us>

TRANSPLAN Committee Special Meeting

Thursday, January 30, 2025 – 6:00 PM

Meeting Location:
Tri Delta Transit Board Room
801 Wilbur Avenue, Antioch 94509

This is an in-person meeting of the TRANSPLAN Committee, with the option for members of the public to appear in person or to participate via Zoom teleconference. Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in or log in to the meeting via Zoom.

Join Zoom Meeting:
<https://zoom.us/j/92582812193?pwd=dz65XKizGEMbAJA9Kpwiz1bbPdWar1.1>
Meeting ID: 925 8281 2193
Passcode: 814194

In lieu of making public comments at the meeting, members of the public also may submit public comments before or during the meeting by emailing comments to Robert Sarmiento at Robert.Sarmiento@dcd.cccounty.us or at (925) 655-2918.

All comments submitted by email to the above email address before the conclusion of the meeting will be included in the record of the meeting. When feasible, the Committee Chair, or designated staff, also will read the comments into the record at the meeting, subject to a two-minute time limit per comment.

The TRANSPLAN Chair may reduce the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated. A break may be called at the discretion of the Committee Chair.

If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the Board may continue the meeting in person without remote access.

We will provide reasonable accommodations for persons with disabilities to participate in TRANSPLAN meetings if they contact staff at least 48 hours before the meeting. Please contact Robert Sarmiento at robert.sarmiento@dcd.cccounty.us.

AGENDA

Items may be taken out of order based on the business of the day and preferences of the Committee.

1. OPEN the meeting.

2. ACCEPT public comment on items not listed on agenda.

Action/Discussion Items (see attachments where noted [♦])

3. ELECT Chair and Vice-Chair for 2025. The TRANSPLAN Committee elects its officers on a rotational basis at the beginning of each calendar year. Elections of chair and vice chair are done in two separate motions. Both must be elected officials. The attachment shows the history of TRANSPLAN elections since 2015. ♦ Page 3

4. APPOINT TRANSPLAN Representatives to the Contra Costa Transportation Authority (CCTA) Board. The November 2024 elections resulted in vacancies that must be filled to ensure TRANSPLAN representation at CCTA. The attachment shows the history of TRANSPLAN appointments to the CCTA Board since 2011. ♦ Page 6

5. ADOPT 2025 TRANSPLAN meeting calendar. ♦ Page 13

6. RECEIVE miscellaneous TRANSPLAN Committee member comments.

7. ADJOURN to the next meeting on Thursday, February 13, 2025, at 6:30 p.m. or other date/time as deemed appropriate by the Committee.

ITEM 3

ELECT CHAIR AND VICE-CHAIR FOR 2025.

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

TO: TRANSPLAN Committee
FROM: Robert Sarmiento, TRANSPLAN Staff
DATE: January 30, 2025
SUBJECT: Chair and Vice-Chair for 2025

Recommendation

ELECT Chair and Vice-Chair for 2025.

Background

The TRANSPLAN Committee established an annual Chair/Vice-Chair rotation in 2015 based on jurisdiction. The order of the rotation, beginning 2015, is as follows: *Brentwood, Oakley, Contra Costa County, Pittsburg, and Antioch.*

The attachment reflects the established rotation, which results in the City of Brentwood and the City of Oakley assuming the Chair and Vice-Chair roles, respectively, in 2025. However, the Committee has full discretion in the election of officers from year to year.

att: TRANSPLAN Election History

cc: TRANSPLAN TAC

TRANSPLAN COMMITTEE OFFICERS

TRANSPLAN established¹ the following Chair and Vice Chair rotation: Antioch, Brentwood, Oakley, Contra Costa County, and Pittsburg.

Year	Chair	Vice Chair
2025	<i>TBD, Brentwood</i>	<i>TBD, Oakley</i>
2024	Mayor Lamar Thorpe, Antioch	Mayor Joel Bryant, Brentwood
2023	Mayor Shanelle Scales-Preston, Pittsburg	Mayor Lamar Thorpe, Antioch
2022	Supervisor Diane Burgis, County	Mayor Holland White, Pittsburg
2021	Councilmember Aaron Meadows, Oakley	Supervisor Diane Burgis, County
2020	Mayor Bob Taylor, Brentwood	Mayor Kevin Romick, Oakley
2019	Mayor Sean Wright, Antioch	Mayor Robert Taylor, Brentwood
2018	Supervisor Diane Burgis, County	Mayor Sean Wright, Antioch
2017 ²	Councilmember Sal Evola, Pittsburg	Supervisor Diane Burgis, County
2016	Councilmember Doug Hardcastle, Oakley	Supervisor Mary Piepho, County
Mid-2015 ³	Mayor Robert Taylor, Brentwood	Councilmember Doug Hardcastle, Oakley
2015	Mayor Wade Harper, Antioch	Mayor Robert Taylor, Brentwood

¹ The rotation was the preference of the Board in 2015, the Committee has the discretion to change the rotation.

² County and Pittsburg swapped Chair/Vice-Chair; normal rotation resumed in 2018.

³ Rotation reset with departure of the Chair from TRANSPLAN Committee mid-year.

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ITEM 4

**APPOINT TRANSPLAN REPRESENTATIVES TO THE CONTRA COSTA
TRANSPORTATION AUTHORITY.**

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

TO: TRANSPLAN Committee

FROM: Robert Sarmiento, TRANSPLAN Staff

DATE: January 30, 2025

SUBJECT: APPOINT TRANSPLAN Representatives to the Contra Costa Transportation Authority Board: Primary and Alternate Representative for the remainder of the term of the Even-Year Seat (February 1, 2024 through January 31, 2026) and Primary and Alternate Representative for the next term of the Odd-Year Seat (February 1, 2025 through January 31, 2027)

Recommendation

APPOINT a TRANSPLAN Committee member as the even-year *primary* representative to the Contra Costa Transportation Authority (“CCTA”) Board for the remainder of the 2/1/2024 through 1/31/2026 term.

APPOINT a TRANSPLAN Committee member as the even-year *alternate* representative to the CCTA Board for the remainder of the 2/1/2024 through 1/31/2026 term.

APPOINT a TRANSPLAN Committee member as the odd-year *primary* representative to the CCTA Board for the 2/1/2025 through 1/31/2027 term.

APPOINT a TRANSPLAN Committee member as the odd-year *alternate* representative to the CCTA Board for the 2/1/2025 through 1/31/2027 term.

Background

The CCTA Board is comprised of eleven (11) elected officials (“Commissioners”) who are appointed for two-year terms by the Regional Transportation Planning Committees (“RTPCs”) as follows, two appointed members each from SWAT, TRANSPAC, TRANSPLAN, and WCCTAC, the Conference of Mayors (one appointed member), and the County Board of Supervisors (two appointed members).

The CCTA Board is empowered to administer the Expenditure Plan, the Growth Management and Congestion Management Programs, and to determine the use of sales tax revenue in conformance with the parameters established in Measure J (2004). CCTA also serves as Contra Costa's Congestion Management Agency, and as such, has final approval of the County's Congestion Management Plan (“CMP”) and the Countywide Transportation Plan (“CTP”).

Update

TRANSPLAN representatives to CCTA occupy two seats, an “Odd Year” seat, and an “Even Year” seat. Both have primary and alternate representatives. The results of the November 2024 elections have resulted in vacancies in both the Odd- and Even-Year seats. Details are discussed below.

Even-Year CCTA Appointments

Current Term: 2/1/2024 through 1/31/2026

TRANSPLAN's primary representative (Mayor Lamar Thorpe) and alternate (Mayor Joel Bryant) to CCTA are no longer a part of the TRANSPLAN Committee. Their representative positions must be filled for the remainder of the current even-year term.

Odd Year CCTA Appointments

Next Term: 2/1/2025 through 1/31/2027

TRANSPLAN must appoint both primary and alternate representatives to serve the next odd-year term.

CCTA Representative Protocol

The Committee should be aware of the provisions in the CCTA Administrative Code regarding the appointment of Commissioners to the CCTA Board (relevant excerpts below):

- *"The Board shall consist of the following: (2) Two members from TRANSPLAN, each of whom is an Elected Official."* (CCTA Admin. Code Ch. 1, Art. III, 103.2)
- *"Each participating Commissioner shall also have a designated alternate and may have a designated second alternate..."* (CCTA Admin. Code Ch. 1, Art. III, 103.2(b))
- *"An Elected Official may be designated by more than one Commissioner as an alternate, provided that such Elected Official shall not simultaneously serve on behalf of more than one Commissioner."* (CCTA Admin. Code Ch. 1, Art. III, 103.2(b))
- *"For election or recall of Commissioners, only City and County Elected Officials shall vote, and each City and Board of Supervisors shall have one vote for each such action."* (CCTA Admin. Code Ch. 1, Art. IV, 104.3(b))

att: TRANSPLAN CCTA Appointment History
Letter from CCTA Re: TRANSPLAN Appointments to the CCTA Board

cc: TRANSPLAN TAC

Status/History of TRANSPLAN Appointments to the Contra Costa Transportation Authority

Odd-Year Seat (Feb 1 to Jan 31)

Term	Appointment	Alternate
<i>2/1/2025 to 1/31/2027</i>	<i>TBD</i>	<i>TBD</i>
2/1/2023 to 1/31/2025	Aaron Meadows (Oakley)	Shanelle Scales-Preston (Pittsburg)
2/1/2021 to 1/31/2023	Holland White (Pittsburg)	Aaron Meadows (Oakley)
2/1/2019 to 1/31/2021	Kevin Romick (Oakley)	Juan Banales (Pittsburg)
2/1/2017 to 1/31/2019	Kevin Romick (Oakley)	Sal Evola (Pittsburg)
2/1/2015 to 1/31/2017	Kevin Romick (Oakley)	Sal Evola (Pittsburg) (mid-term appointment)
2/1/2013 to 1/31/2015	Kevin Romick (Oakley)	Wade Harper (Antioch)
2/1/2011 to 1/31/2013	Kevin Romick (Oakley) ~ ~ ~ Jim Frazier (Oakley) (12/2009 to 12/2012)	Wade Harper (Antioch) ~ ~ ~ Kevin Romick (Oakley) (1/2011 to 12/2012)

Even-Year Seat (Feb 1 to Jan 31)

Term	Appointment	Alternate
<i>2/1/2024 to 1/31/2026</i>	<i>TBD</i> ~ ~ ~ Lamar Thorpe (Antioch) (2/2024 to 12/2024)	<i>TBD</i> ~ ~ ~ Joel Bryant (Brentwood) (2/2024 to 12/2024)
2/1/2022 to 1/31/2024	Lamar Thorpe (Antioch)	Joel Bryant (Brentwood)
2/1/2020 to 1/31/2022	Lamar Thorpe (Antioch) ~ ~ ~ Robert Taylor (Brentwood) (2/2020 to 12/2020)	Joel Bryant (Brentwood) ~ ~ ~ Sean Wright (Antioch) (2/2020 to 12/2020)
2/1/2018 to 1/31/2020	Robert Taylor (Brentwood)	Sal Evola (Pittsburg)

2/1/2016 to 1/31/2018	Robert Taylor (Brentwood)	Sal Evola (Pittsburg)
2/1/2014 to 1/31/2016	Robert Taylor (Brentwood)	Sal Evola (Pittsburg)
2/1/2012 to 1/31/2014	Robert Taylor (Brentwood)	Wade Harper (Antioch) ~ ~ ~ Brian Kalinowski (Antioch) (2/2012 to 12/2012)



CONTRA COSTA
transportation
authority

COMMISSIONERS

Newell Americh,
Chair

Lamar Hernandez-
Thorpe, Vice Chair

Ken Carlson

Paul Fadelli

Federal Glover

Chris Kelley

Aaron Meadows

Sue Noack

Scott Pekins

Renata Sos

Timothy Haile,
Executive Director

December 9, 2024

Lamar Hernandez-Thorpe, Chair
TRANSPLAN c/o City of Antioch
200 H Street
Antioch, CA 94509-1285

Subject: Expiration of Authority Primary and Alternate Member Terms and Appointment of a Representative and Alternate for the Odd-Year Term of February 1, 2025 through January 31, 2027 and the Remainder of the Even-Year Term of February 1, 2024 through January 31, 2026

Dear Chair Hernandez-Thorpe,

Commissioner Aaron Meadows and Commissioner Alt. Shanelle Scales-Preston’s terms on the Contra Costa Transportation Authority (Authority) Board will expire on January 31, 2025, or upon seating of the City of Pittsburg’s City Council in December. The Authority kindly requests that the TRANSPLAN Board make an appointment to the Authority Board for the two-year (odd-year) term from February 1, 2025 through January 31, 2027. An appointment of a primary and alternate member also needs to be made for the remainder of the even-year term through January 31, 2026, which are currently held by you as the primary Commissioner and Commissioner Joel Bryant as the alternate.

Please notify the Authority in writing of your appointments and provide us with contact information for any new appointees. If any changes occur, we ask that you please advise the Authority in writing. We anticipate seating new members formally at the Authority Board meeting on February 19, 2025, and at the Authority’s Planning Committee and Administration & Projects Committee meetings depending upon appointment in March (March 6, 2025).

Thank you for your attention to this matter. Please feel free to contact me at (925) 256-4722 or via email at tgrover@ccta.net if you have any questions.

Sincerely,

Tarienne Grover, MMC, EMPA
Director, Administrative Services

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
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*Chair Lamar Hernandez-Thorpe
TRANSPLAN c/o City of Antioch
December 9, 2024
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Cc: Councilmember Aaron Meadows, City of Brentwood, Authority Commissioner
Mayor Joel Bryant, City of Brentwood, Authority Commissioner Alt.
Councilmember Shanelle Scales-Preston, City of Pittsburg, Authority Commissioner Alt.
Timothy Haile, Authority Executive Director
Robert Sarmiento, TRANSPLAN Staff

ITEM 5

ADOPT 2025 TRANSPLAN MEETING CALENDAR.

TRANSPLAN COMMITTEE

EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County
30 Muir Road, Martinez, CA 94553

TO: TRANSPLAN Board Members
TRANSPLAN Technical Advisory Committee (TAC)

FROM: Robert Sarmiento, TRANSPLAN staff

DATE: January 30, 2025

SUBJECT: **Adoption of the 2025 TRANSPLAN Committee and TRANSPLAN Technical Advisory Committee Meeting Calendar**

2025 TRANSPLAN Committee Meeting Dates

All meetings are to be held on the second Thursday of the month at 6:30 PM at the Tri-Delta Board Room (Tri Delta Transit Board Room, 801 Wilbur Avenue, Antioch), with a hybrid option for the public and staff, unless otherwise noticed:

January 9 th (Canceled)	July 10 th
February 13 th	August 14 th
March 13 th	September 11 th
April 10 th	October 9 th
May 8 th	November 13 th
June 12 th	December 11 th

2025 TRANSPLAN Technical Advisory Committee (TAC) Meeting Dates

All meetings are to be held on the third Tuesday of the month starting at 1:30 PM in the Antioch City Hall (200 H Street), with a hybrid option for the public, unless otherwise noticed:

January 21 st	July 15 th
February 18 th	August 19 th
March 18 th	September 16 th
April 15 th	October 21 st
May 20 th	November 18 th
June 17 th	December 16 th

RECOMMENDATION

ADOPT the 2025 TRANSPLAN Committee and Technical Advisory Committee Meeting Calendar.