

TRANSPLAN Technical Advisory Committee

Participating entities: Cities of Antioch, Brentwood, Oakley and Pittsburg • Contra Costa County
Tri Delta Transit • 511 Contra Costa • Contra Costa Transportation Authority (CCTA) • Caltrans District 4 • BART
TRANSPLAN • State Route 4 Bypass Authority • East Contra Costa Regional Fee & Financing Authority (ECCRFFA)

October 20, 2026 – 1:30 to 3:30 p.m.

Meeting Location:

**Antioch City Hall, Third Floor Conference Room
200 H Street, Antioch, CA 94509**

Virtual meeting call-in/log-in information:

<https://ccccounty-us.zoom.us/j/83256741436>

Join via audio:

1 408-961-3928 US

1 855-758-1310 US Toll Free

AGENDA

NOTE: The Technical Advisory Committee (“TAC”) agenda/packet is only distributed digitally; no paper copies will be sent. If you need a printed copy, please contact TRANSPLAN staff.

Action/Discussion Items

Item 1: Public Comment: The public will have an opportunity to comment on items not on the agenda.

**Item 2: RECEIVE update on the CY 2024 & 2025 Measure J GMP Compliance Checklist. ♦
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Item 3: RECEIVE presentation on Contra Costa Transportation Authority’s Travel Training Program. ♦ Page 11

Item 4: ADJOURN to Tuesday, November 17, 2026, at 1:30PM, or other date/time as deemed appropriate by the Committee.

The TAC meets on the third Tuesday of each month, 1:30 p.m., third floor conference room at Antioch City Hall. The TAC serves the TRANSPLAN Committee, the East Contra Costa Regional Fee & Financing Authority, and the State Route 4 Bypass Authority.

Persons needing a disability-related accommodation should contact Robert Sarmiento, TRANSPLAN staff person, at least 48 hours prior to the starting time of the meeting.

MEMORANDUM

Date: June 8, 2026

To: Contra Costa City/Town Managers/County Administrator, Planning Directors, and Other Staff Participants (distribution list attached)

From: Matt Kelly, Director, Planning

RE: Transmittal of the Measure J Calendar Years (CY) 2024 & 2025 Growth Management Program (GMP) Compliance Checklist for Allocation of Fiscal Years (FYs) 2025-26 and 2026-27 Local Street Maintenance and Improvement (LSM) Funds

The Contra Costa Transportation Authority (Authority) recently approved the release of the Measure J Growth Management Program (GMP) Compliance Checklist covering Calendar Years (CYs) 2024 & 2025. In order to be eligible for receipt of Local Street Maintenance and Improvement (LSM) Funds for Fiscal Years (FYs) 2025-26 and 2026-27, your jurisdiction will need to complete, and your Council or Board will need to approve the Checklist, which may be submitted any time between now and **June 30, 2027**. *Note: Early submittal of Checklists is strongly encouraged to allow for timely allocation of LSM funds.*

The Checklist instructions and related GMP documents are available on our website at: <https://ccta.ca.gov/planning/growth-management/>. Your Council/Board should approve the completed Checklist and a signed or certified original should be transmitted to the Authority for the review and approvals process. A draft Checklist may be submitted to the Authority for review ahead of Council/Board action.

Upon submittal, Authority staff will review your Checklist for completeness, and the Checklist will be forwarded to the Citizens Advisory Committee (CAC) for inclusion on a future agenda of their regularly scheduled meetings (typically at 6pm on the fourth Wednesday of each month). Staff from your jurisdiction is expected to attend the CAC meeting and provide a short (~10 minute)

presentation on the Checklist, highlighting any major activities undertaken or milestones achieved during the reporting period, and demonstrating to the Committee the jurisdiction's compliance with the GMP over the reporting period. A template slide deck will be made available to presenters.

Jurisdictions found in compliance for CYs 2024 & 2025 will receive LSM funds for FY 2025-26 in accordance with the attached table. A total of \$24.1 million is available for allocation beginning in September 2026.

The second annual allocation (FY 2026-27 "off-year" funds) will occur automatically on the one-year anniversary of the FY 2025-26 payment date.

We look forward to receiving your completed Growth Management Program Compliance Checklist. The attached list of recipients to this memorandum indicates who received this notification. Should you have any questions about the Checklist process, please contact Matt Kelly at (925) 256-4730 or mkelly@ccta.ca.gov.

Jurisdictions with staff new to the Checklist process are especially encouraged to consult with CCTA ahead of Checklist preparation for assistance.

*Attachments: CYs 2024 & 2025 GMP Compliance Checklist Introduction
CYs 2024 & 2025 GMP Compliance Checklist Form Instructions
CYs 2024 & 2025 GMP Compliance Checklist (fillable)
FY 2025-26 Measure J LSM 18% Funds Allocation Table
GMP Checklist Distribution List*

MEASURE J BI-ANNUAL GROWTH MANAGEMENT PROGRAM (GMP) COMPLIANCE CHECKLIST

*Allocation of 18% (and 2.09% Additional) Local Street Maintenance & Improvement
Funds for Fiscal Years 2025–26 and 2026–27*

Reporting Period: Calendar Years 2024 & 2025

Introduction

The Checklist form and related materials may be accessed at:

<https://ccta.ca.gov/planning/growth-management/>

To receive its share of funds from the Measure J 18 percent (and 2.09 percent additional, if applicable) Local Street Maintenance and Improvement (LSM) program and to be eligible for funds from the Transportation for Livable Communities (CC-TLC) program, Measure J requires each jurisdiction in Contra Costa to comply with all of the components of its Growth Management Program (GMP). The Authority assesses compliance with the GMP through the review and approval of a jurisdiction's GMP Compliance Checklist. Each jurisdiction must complete the Checklist (attached), prepare the detailed information requested in the attachments section, approve the completed Checklist and attachments, and transmit a fully-executed and signed copy to the Authority.

The Authority generally distributes the Checklist in even-numbered years. Jurisdictions then have a year to submit their Checklist for review. For the Calendar Years (CYs) 2024 and 2025 reporting period, the Checklist is due no later than June 30, 2025. Provided they have demonstrated compliance with the GMP, jurisdictions are eligible to receive their allocation of LSM funds in September following the close of each fiscal year. If the jurisdiction cannot certify that it meets all of the program requirements by June 30, 2027, it should prepare and submit a "Statement of Progress" outlining how it is working to meet those requirements.

Measure J Growth Management Program Compliance Checklist — Introduction

Growth Management Compliance Checklist for Fiscal Years 2025–26 and 2026–27
Reporting Period: Calendar Years 2024 & 2025

COMPLETING AND SUBMITTING THE CHECKLIST

There are thirteen questions in the Checklist for which jurisdiction must respond. A “Yes” or “No” answer will suffice for most questions, depending upon whether the jurisdiction has fulfilled the requirement although, for certain questions, the “Not Applicable (N/A)” response may be more appropriate.

The Checklist is available as a fillable form here:

<https://ccta.ca.gov/planning/growth-management/>

The Checklist, including attachments, must be reviewed and approved by the jurisdiction’s Council or Board, and submitted to the Authority with the executed signature page appended. An electronic signature is also acceptable.

Please submit all of the documents as a single electronic file (.pdf) to:

<https://www.hightail.com/u/MattKellyCCTA>.

AUTHORITY REVIEW AND APPROVAL OF CHECKLISTS

The completed Checklist will be reviewed first by Authority staff for completeness and then by two of the authority’s standing committees: the Citizens Advisory Committee (CAC) and the Planning Committee (PC). A presentation of the Checklist by staff is expected at the CAC meeting. Following the committees’ review, the Authority will review and, if it finds the jurisdiction in compliance with the GMP, approve the Checklist. Once it approves a jurisdiction’s Checklist, the Authority will allocate funds by the adopted formula of 50 percent population and 50 percent road miles. For FY 2025-26, approximately \$24.7 million will be available through the LSM program for allocation to local jurisdictions (final allocations are based on sales tax revenues and will be available after September 1, 2026).

An additional 2.09 percent of total Measure J annual revenues is available to local jurisdictions in West, Central, and Southwest Contra Costa County. The allocations in Central and Southwest County are made without regard to compliance with the GMP, while the allocations to the local jurisdictions of West County are subject to compliance and are paid concurrent with the 18% LSM payment.

GMP COMPONENTS REQUIRED FOR COMPLIANCE

Under the Measure J GMP, local jurisdictions must comply with several requirements, described in greater detail below. The initial GMP was established in Measure C, which Contra Costa voters approved in November 1988. It was superseded

Measure J Growth Management Program Compliance Checklist — Introduction

Growth Management Compliance Checklist for Fiscal Years 2025–26 and 2026–27
Reporting Period: Calendar Years 2024 & 2025

on April 1, 2009 by Measure J, which carried forward some of the requirements of the Measure C GMP, while modifying or discontinuing others.

The Measure J GMP currently requires compliance with the following:

- **Implementation of Action Plans.** Part of the responsibilities of local jurisdictions is to implement the actions outlined in the adopted Action Plan for their respective RTPC, which for the CYs 2024 and 2025 reporting period, are the Action Plans adopted by the Authority in September 2017. Jurisdictions must also comply with the policies and procedures included in the Action Plans, the *Implementation Guide* and the *Technical Procedures*. These documents address circulation of environmental documents, analysis of the impacts of proposed General Plan amendments and recommendation of changes to Action Plans, conditioning the approval of projects consistent with Action Plan policies, and Regional Transportation Planning Committee (RTPC) review of General Plan Amendments.
- **New or Continued Development Mitigation Programs.** Local jurisdictions must continue and update their existing development mitigation programs: both their local program to mitigate development impacts on local streets, and a regional program developed by the RTPC within their subarea. The regional program establishes fees, exactions, assessments, or other measures to fund regional and subregional transportation projects to mitigate the impacts of new growth on the transportation system.
- **Housing Options.** Each jurisdiction must demonstrate reasonable progress in achieving the objectives in its Housing Element. The GMP gives jurisdictions three options for demonstrating this progress, as described in the instructions. Additionally, jurisdictions must demonstrate that they have incorporated policies and standards that support transit, bicycle, and pedestrian access into their review of new development.
- **Traffic Impact Studies.** Jurisdictions must conduct traffic impact studies as part of development review for any project estimated to generate more than 100 net new peak-hour vehicle trips. The RTPC may establish a lower threshold. These studies must comply with the Authority's *Technical Procedures*.
- **Multi-Jurisdictional Planning.** Each jurisdiction must continue its current efforts to participate in an ongoing, multi-jurisdictional cooperative

Measure J Growth Management Program Compliance Checklist — Introduction

Growth Management Compliance Checklist for Fiscal Years 2025–26 and 2026–27

Reporting Period: Calendar Years 2024 & 2025

- planning process through the RTPCs. This includes participation in meetings of the appropriate RTPC, working with the RTPC to develop and implement the Action Plans, and applying the Authority’s travel demand model and *Technical Procedures* to the analysis of General Plan Amendments (GPAs) and development projects exceeding specified thresholds for their effect on the regional transportation system.
- **Five-Year Capital Improvement Program.** Jurisdictions must continue to prepare five-year capital improvement programs, including approved transportation projects and an analysis of the costs of proposed projects. The program must outline a financial plan for providing proposed improvements.
 - **TSM Ordinance, Resolution, or Alternative Form of Mitigation.** Local jurisdictions should have in place an adopted Transportation Systems Management (TSM) or Transportation Demand Management (TDM) ordinance, resolution, or alternative form of mitigation that substantially conforms to the Authority’s Model TSM Resolution.
 - **Growth Management Element.** Local jurisdictions must update their Growth Management Elements (GME) consistent with the new Model Growth Management Element adopted by the Authority in June 2007. The GME is the jurisdiction’s main platform for outlining goals and policies for managing growth and requirements for achieving those goals. Jurisdictions are encouraged to supplement their GMEs with any elements outside of the Model GME that may be helpful in achieving both the objectives of the GMP and the goals and policies of the local General Plan. Since all local jurisdictions have already adopted a final Measure J GME, at present no updates are required.
 - **Urban Limit Line.** To comply with the GMP, jurisdictions must adopt and continuously comply with the provisions of a voter-approved Urban Limit Line (ULL). A jurisdiction may adopt its own local voter-approved Urban Limit Line, or adopt the County’s ULL (Measure L, 2006) to fulfill this requirement. At present, all local jurisdictions in Contra Costa have a voter approved ULL.
 - **LSM Reporting and Audit Forms.** Local jurisdictions should report the total amount of Measure J LSM expenditures by eligible category. Individual expenditures of \$10,000 or more should be detailed on the LSM Audit Form.

Measure J Growth Management Program Compliance Checklist — Introduction

Growth Management Compliance Checklist for Fiscal Years 2025–26 and 2026–27
Reporting Period: Calendar Years 2024 & 2025

SUGGESTED REFERENCES

Some important reference documents that the Authority has adopted and that local staff should have on hand when completing the Checklist are:

1. *Growth Management Program Implementation Guide*, February 2021;
2. *The 2017 Update to the Countywide Comprehensive Transportation Plan*, including the Action Plans for Routes of Regional Significance, adopted September 20, 2017;
3. Measure J Model Growth Management Element, December 2021;
4. *Technical Procedures*, updated April 2022; and
5. Model Transportation System Management Ordinance, adopted in 1997.

All of these documents may be downloaded from our website at:

<https://ccta.ca.gov/planning/growth-management/>

FINAL - Measure J FY 2025-26 Distribution of 18% Funds to Local Jurisdictions for Local Street Maintenance (LSM) and Improvements

Table I - Summary of Total Sales Tax Revenues Available to Distribution

Total Budgeted Revenues	\$120,000,000
18% of Budgeted Revenues	\$21,600,000
Plus Local Street Funds adjustment from previous year	\$0
Budgeted Allocation	21,600,000

Note: Allocation of 18% LSM funds are contingent upon approval of the Growth Management Program (GMP) Checklist by the Authority Board. Allocation of additional LSM funds for West County (Prog 23b) are subject to compliance with the GMP. For Central (Prog 23a) and Southwest (Prog23c) the 2.09% allocation is made without regard to compliance with the GMP.

Table II - Distribution of Available Funds to Cities and Contra Costa County

	Initial Allocation (A)	Population as of January 2026	% of Total Population	Allocation Based on Population (B)	Road Mileage from 2014 Report	% of Total Road Mileage	Allocation Based on Road Mileage (C)	Total LSM 18% Allocation (D)=(A)+(B)+(C)
Antioch	\$100,000	118,440	10.18%	\$ 997,268	228.04	7.16%	\$ 701,474	\$ 1,798,742
Brentwood	\$100,000	66,070	5.68%	\$ 556,307	212.83	6.68%	\$ 654,679	\$ 1,310,986
Clayton	\$100,000	10,759	0.92%	\$ 90,591	40.50	1.27%	\$ 124,578	\$ 315,169
Concord	\$100,000	122,494	10.52%	\$ 1,031,401	330.82	10.38%	\$ 1,017,632	\$ 2,149,033
County	\$100,000	176,595	15.17%	\$ 1,486,934	659.84	20.71%	\$ 2,029,740	\$ 3,616,690
Danville	\$100,000	43,190	3.71%	\$ 363,658	143.22	4.50%	\$ 440,559	\$ 904,217
El Cerrito	\$100,000	26,166	2.25%	\$ 220,314	75.08	2.36%	\$ 230,957	\$ 551,271
Hercules	\$100,000	26,323	2.26%	\$ 221,637	58.48	1.84%	\$ 179,889	\$ 501,526
Lafayette	\$100,000	25,321	2.18%	\$ 213,199	90.30	2.83%	\$ 277,771	\$ 590,970
Martinez	\$100,000	36,521	3.14%	\$ 307,504	109.26	3.43%	\$ 336,091	\$ 743,595
Moraga	\$100,000	16,662	1.43%	\$ 140,297	56.68	1.78%	\$ 174,352	\$ 414,649
Oakley	\$100,000	47,039	4.04%	\$ 396,067	114.96	3.61%	\$ 353,623	\$ 849,690
Orinda	\$100,000	19,412	1.67%	\$ 163,454	92.76	2.91%	\$ 285,337	\$ 548,791
Pinole	\$100,000	18,891	1.62%	\$ 159,064	52.96	1.66%	\$ 162,905	\$ 421,969
Pittsburg	\$100,000	76,484	6.57%	\$ 643,997	139.72	4.39%	\$ 429,789	\$ 1,173,786
Pleasant Hill	\$100,000	33,853	2.91%	\$ 285,043	123.96	3.89%	\$ 381,308	\$ 766,351
Richmond	\$100,000	113,695	9.77%	\$ 957,313	266.61	8.37%	\$ 820,113	\$ 1,877,426
San Pablo	\$100,000	31,468	2.70%	\$ 264,963	47.13	1.48%	\$ 144,971	\$ 509,934
San Ramon	\$100,000	84,220	7.24%	\$ 709,138	146.37	4.59%	\$ 450,241	\$ 1,259,379
Walnut Creek	\$100,000	70,288	6.04%	\$ 591,832	196.35	6.16%	\$ 603,994	\$ 1,295,826
Total	\$2,000,000	1,163,891	100.00%	\$ 9,800,000	3,185.87	100.00%	\$ 9,800,000	\$ 21,600,000

**FINAL - Measure J FY 2025-26 Distribution of 2.09% Additional Measure J Funds to
Local Jurisdictions for Local Street Maintenance (LSM) and Improvements**

Table I - Summary of Total Sales Tax Revenues Available to Distribution

Total Budgeted Revenues	\$120,000,000
2.09% of Budgeted Revenues	\$2,508,000
Plus Local Street Funds adjustment from previous year	\$0
Actual Allocation	\$2,508,000

Note: Allocation of 18% LSM funds are contingent upon approval of the Growth Management Program (GMP) Checklist by the Authority Board. Allocation of additional LSM funds for West County (Prog 23b) are subject to compliance with the GMP. For Central (Prog 23a) and Southwest (Prog23c) the 2.09% allocation is made without regard to compliance with the GMP.

Table II - Distribution of Available Funds to Cities and Contra Costa County

Jurisdictions	Allocation by Subregion per Expenditure Plan	Population as of January 2026	% of Population	Allocation Based on Population (A)	Road Mileage	% of Road Mileage	Allocation Based on Road Mileage (B)	Total LSM 2.09% Allocation (C)=(A)+(B)
Central (47.84%):	\$1,199,827							
Clayton		10,759	3.33%	\$19,989	40.50	4.01%	\$24,058	\$44,047
Concord		122,494	37.93%	\$227,574	330.82	32.76%	\$196,523	\$424,097
Martinez		36,521	11.31%	\$67,850	109.26	10.82%	\$64,905	\$132,755
Pleasant Hill		33,853	10.48%	\$62,894	123.96	12.27%	\$73,637	\$136,531
Walnut Creek		70,288	21.77%	\$130,584	196.35	19.44%	\$116,639	\$247,223
County **		48,994	15.17%	\$91,021	209.00	20.70%	\$124,154	\$215,175
Subtotal Central		322,909	100.00%	\$599,912	1009.89	100.00%	\$599,916	\$1,199,828
West (26.32%): ***	\$660,106							
El Cerrito		26,166	10.25%	\$33,831	75.08	11.89%	\$39,256	\$73,087
Hercules		26,323	10.31%	\$34,034	58.48	9.26%	\$30,576	\$64,610
Pinole		18,891	7.40%	\$24,425	52.96	8.39%	\$27,690	\$52,115
Richmond		113,695	44.54%	\$146,999	266.61	42.23%	\$139,396	\$286,395
San Pablo		31,468	12.33%	\$40,686	47.13	7.47%	\$24,642	\$65,328
County **		38,733	15.17%	\$50,079	131.00	20.75%	\$68,493	\$118,572
Subtotal West		255,276	100.00%	\$330,054	631.26	100.00%	\$330,053	\$660,107
Southwest (25.84%):	\$648,067							
Lafayette		25,321	11.38%	\$36,863	90.30	13.53%	\$43,847	\$80,710
Moraga		16,662	7.49%	\$24,257	56.68	8.49%	\$27,522	\$51,779
Orinda		19,412	8.72%	\$28,261	92.76	13.90%	\$45,041	\$73,302
San Ramon		84,220	37.84%	\$122,610	146.37	21.93%	\$71,073	\$193,683
Danville		43,190	19.40%	\$62,877	143.22	21.46%	\$69,543	\$132,420
County **		33,771	15.17%	\$49,165	138.00	20.68%	\$67,006	\$116,171
Subtotal Southwest		222,576	100.00%	\$324,033	667.33	100.00%	\$324,032	\$648,065
Total	\$2,508,000	800,761		\$1,253,999	2,308		\$1,254,001	\$2,508,000

Transit Ready

Ride with Confidence

About Transit Ready

Contra Costa County's
Travel Training Program



Today's Agenda

Today we will:

- Share information about CCTA's Office of Accessibility and Equity
- Provide an overview of CCTA's new program, Transit Ready
- Discuss ways to get involved with Transit Ready



About the Office of Accessibility and Equity

We are working toward to a future where older adults and people with disabilities experience seamless, accessible, and dignified transportation enabling them to live independently and fully participate in their communities.



Coordinate

Connect providers, agencies, and partners.



Inform

Make services easier to find and use.



Expand

Grow options and close gaps via funding and programs.

Accessible Transportation Programs

Low Income Fare Equity (LIFE)

ACTIVE

10 free paratransit rides each month to eligible ADA paratransit riders through WestCAT, County Connection, and Tri Delta Transit.

Wheelchair Breakdown Service

IN PROGRESS

Exploration of a pilot program to provide support for stranded mobility device users.

One Call / One Click

IN PROGRESS

A tool for riders, caregivers, and providers. A single place to find accessible transportation services.

TNC Access for All

ACTIVE

Subsidized wheelchair-accessible on-demand rides. The next funding cycle is Spring 2027.

Adaptive Cycling Pilot

ACTIVE

Free pop up events with BORP and CIL to try adaptive cycling.

Transit Ready

ACTIVE

Hands-on program teaching older adults and people with disabilities to ride public transit independently.

About Transit Ready

Transit Ready is a free program for people who live in Contra Costa County. The program helps you learn how to use public transportation on your own.

Transit Ready Provides

- **Skills Workshops:** In-person or online, 90 minute sessions
- **Online Resources:** Videos and information you can print

In the future Transit Ready will provide free group practice trips.



Transit Ready Lessons

Want to learn something not covered in today's lesson? Sign up for more lessons!



0 Introduction to Transit Ready (Program Orientation)

1 Your Transportation Options

2 Planning Your Trip

3 Reading Transit Schedules

4 Putting Your Trip Together

5 How to Pay Your Fare

6 How to Ride the Bus

7 How to Ride BART

8 Transit Safety and Support

9 How to Ride the SF Bay Ferry PHASE 2

10 How to Use Rideshare PHASE 2

11 Let's Take a Real Trip Together PHASE 2

12 Making Transit Part of Your Life PHASE 2

Transit Ready

Ride with Confidence



About Transit Ready

Transit Ready is a free program for people who live in Contra Costa County. We help you learn how to use the bus and BART on your own.

This is a good fit if you:

- Are new to riding the bus or BART Haven't ridden in a while, or ever
- Want to get around more on your own
- Have questions about riding with a wheelchair, walker, or cane

After Transit Ready, you can:

- Get to appointments, family, and errands
- Plan a trip and know what to expect
- Ride knowing your wheelchair, walker, or cane is no problem
- Feel calm and prepared, not worried
- Go where you want, on your own terms

You Will Learn How To



Plan

- Plan a trip
- Read maps and schedules



Ride

- Ride buses and BART
- Transfer between routes



Travel Confidently

- Use accessibility features
- Build confidence riding independently

Meet fellow riders

Five riders. Five different reasons to ride.



Marcus

Age 68

New to the bus



Sofia

Age 34

Ready to try the bus



Maria

Age 71

Just stopped driving



Gloria

Age 62

Wants a routine



Alex

Age 18

Starting College

My Transportation Check In

Take a few minutes to complete your worksheet.

How you get around today

Places you'd like to go

Challenges you face

One thing you want to learn

Be Part of Transit Ready

Partner With Us

1. Promotional Support
2. Become a Trainer
3. Host a Session

For more visit:
ccta.ca.gov/transit-ready



Stay Connected with CCTA

-  **Website** ccta.ca.gov/accessibility
-  **Email** accessibility@ccta.ca.gov
-  **Accessibility Advisory Committee** Third Monday | Monthly
2 PM Open to Public
Virtual or In Person

